

**NOTE BY THE TECHNICAL SECRETARIAT****INVITATION TO APPLY FOR A FORUM ON THE PEACEFUL USES OF CHEMISTRY
BRIDGING THE GAP: CHEMICAL SECURITY KNOWLEDGE TRANSFER AND
CAPACITY BUILDING FOR THE NEXT GENERATION
CASABLANCA, MOROCCO
12 – 14 NOVEMBER 2019****Purpose of the forum**

1. The Technical Secretariat of the Organisation for the Prohibition of Chemical Weapons (hereinafter “the Secretariat”) wishes to inform Member States that it is organising a forum on the peaceful uses of chemistry, which is aimed at bridging the gap in chemical security knowledge transfer and capacity building for the next generation. Special emphasis will be placed on issues related to security and the promotion of capacity-building programmes. The forum will be held in Casablanca, Morocco from 12 to 14 November 2019.
2. The forum is intended for chemists, chemical engineers, and other relevant professionals from government and international and regional organisations, as well as academics and industry representatives with leadership responsibilities related to the implementation of the Chemical Weapons Convention (hereinafter “the Convention”) and to chemical trade and export control.
3. The overall objective of the forum is to create a platform for sharing lessons learned and best practices in chemical security management, in addition to learning about the policies adopted by Member States to foster international cooperation for chemical security management. The forum is also aimed at raising awareness of chemical security capacity-building programmes for future generations.
4. The forum will sponsor up to 20 participants from Member States whose economies are either developing or in transition. Non-sponsored participants from developed countries are also encouraged to apply.

Basic structure of the forum

5. The forum’s programme will include three main sessions:
 - (a) Day 1: Opening. Introduction to the Convention and its relevance to chemical security implementation challenges. Discussion of trends in chemical security and chemistry for peaceful purposes.



- (b) Day 2: Lessons learned and best practices in chemical security management, from chemical acquisition (purchase, import, and transfer) through to transportation, warehousing, and distribution processes, to the end-use of chemicals (consumption and export) and chemical waste management. Chemical trade monitoring of the import and export of internationally controlled items.
- (c) Day 3: Lessons learned and best practices in capacity-building programmes in chemical security for relevant stakeholders, including younger generations. Site visit.

Sponsorship

- 6. Sponsorship will be provided by the Secretariat to a limited number of participants from Member States whose economies are either developing or in transition. Sponsorship will cover the costs of travel, medical insurance, and accommodation. Sponsored participants will be also provided with a limited subsistence allowance to cover meals and miscellaneous costs. Further details regarding accommodation and other logistical arrangements will be issued to all confirmed participants at a later date. Sponsored participants who do not intend to use the accommodation arranged by the Secretariat are requested to inform the Secretariat of this as soon as possible so that it does not incur hotel cancellation fees. The Secretariat will not cover the costs of any accommodation that it has not arranged.
- 7. Participants are requested to obtain any necessary visas before travelling to Morocco. The Secretariat will reimburse the costs of visa applications upon the production of original receipts. The Secretariat will send information to participants regarding visa applications.
- 8. The Secretariat will not pay for medical assistance. Therefore, participants should be fit to travel. All participants taking prescribed medication should arrive with sufficient supplies for the duration of the event.
- 9. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. The Secretariat will purchase tickets and send them to participants. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. Sponsored participants must bear all costs resulting from any changes they make once the Secretariat has purchased the tickets. Non-sponsored participants will be requested to make their own travel and accommodation arrangements, although the Secretariat can, if necessary, arrange accommodation. In order for the Secretariat to keep costs to a minimum, sponsored participants are expected to arrive **no earlier than Monday, 11 November 2019** and to depart **no later than Friday, 15 November 2019**.
- 10. The Secretariat strongly encourages Member States to nominate non-sponsored participants to the programme.

Eligibility requirements and selection procedure

11. Applications will be carefully screened based on the criteria specified in paragraph 2 above. Only selected participants will be contacted by the Secretariat.
12. All forum activities will be conducted in English, and no interpretation services of any kind will be provided. Participants are therefore expected to have a good command of the English language, both written and oral.
13. Nominations of female candidates are strongly encouraged.

Application procedure

14. Interested candidates are invited to submit their applications through Eventus, the OPCW event management system (<https://apps.opcw.org/eventus>). Applicants must first create an account and then register for the event. Applicants who, for technical reasons, are not able to submit their applications online via Eventus are requested to complete and send the endorsement and application forms (attached as Annexes 1 and 2 to this Note) as an email attachment (icb@opcw.org), with the reference “Forum on Peaceful Uses of Chemistry” in the subject line of the message.
15. Only nominations endorsed by the National Authority or Permanent Representation of the applicant’s country to the OPCW will be considered. The endorsement form (Annex 1), together with an up-to-date curriculum vitae, must be uploaded when submitting applications online.
16. Applications should be submitted to the Secretariat **no later than Wednesday, 31 July 2019**. Additional information may be obtained from the International Cooperation Branch of the International Cooperation and Assistance Division. The contact person is Ms Halimatussaadiah Mat Som, Programme Officer (Tel: +31 (0)70 416 3260; Email: halimatus.matsom@opcw.org).

Annexes:

- Annex 1: Endorsement Form
Annex 2: Application Form

Annex 1

**FORUM ON THE PEACEFUL USES OF CHEMISTRY
BRIDGING THE GAP: CHEMICAL SECURITY KNOWLEDGE TRANSFER AND
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**ENDORSEMENT BY THE NATIONAL AUTHORITY
OR PERMANENT REPRESENTATION**

This form must be signed, duly sealed, and uploaded when submitting
the application electronically (<https://apps.opcw.org/eventus>)

I, _____, Head/Chief Coordinator of the National
Authority/Permanent Representation of the State Party of _____,
on behalf of the Government of _____, hereby
endorse the nomination of Mr/Ms _____,
holding the position/designation of _____
in the Office/Division/Branch of _____,

as indicated in the online registration, for participation in the “Forum on Peaceful Uses of
Chemistry – Bridging the Gap: Chemical Security Knowledge Transfer and Capacity
Building for the Next Generation”, to be held in Casablanca, Morocco from 12 to
14 November 2019.

**I also certify that the above candidate fulfils all the requirements mentioned in the
Invitation Note.**

Signature: _____

Name: _____

Designation: _____

Telephone: _____

E-mail: _____

Official seal of the organisation:

Annex 2

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APPLICATION FORM

Applications including the completed form, together with a detailed curriculum vitae and an endorsement from the National Authority or the Permanent Representation of the applicant's country to the OPCW, should be received by the Secretariat

no later than 31 July 2019 and should be addressed to:

The Director, International Cooperation and Assistance Division, OPCW

Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands

Email: icb@opcw.org

Please type or use BLOCK LETTERS

Family name *			
First name(s) *			
Date of birth	Day	Month	Year
Citizenship			
Gender **	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
Passport number			
Date of issue	Day	Month	Year
Date of expiry	Day	Month	Year
Place of issue			
Areas of expertise			
Employer			
Contact address (Please do not give a post-office box number)	Street		
	Number	Postcode	
	City		
	Country		
Email address			
Telephone numbers, including country and city codes	Home		
	Work		
	Mobile		
Have you previously participated in a course of this kind?	Yes <input type="checkbox"/>	No <input type="checkbox"/> If so, when and where?	
Do you wish to be sponsored by the OPCW?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Applicant's Signature: _____	Date: _____		

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* Please give the first and family names exactly as they appear in the nominee's passport.

** For this and all like items, please tick the appropriate box.