

**F.No. M-21012 /23/2019-TECH**  
**Government of India**  
**Cabinet Secretariat**  
**National Authority Chemical Weapons Convention**

1<sup>st</sup> Floor, Chanakya Bhawan, Chanakya Puri  
New Delhi, Dated 01<sup>st</sup> August 2019

**OFFICE MEMORANDUM**

**Subject:** - Call for nominations for a training seminar on the Chemical Weapons Convention and port and Maritime Chemical Safety and Security Management Doha regional centre for CBRN training Doha, Qatar 30 September - 2 October 2019-regarding.

Please find enclosed herewith a copy of International Cooperation Assistance Division, Technical Secretariat (TS), and Organization for prohibition of Chemical Weapon (OPCW) Note No. S/1771/2019 Dated on 10<sup>th</sup> July 2019, seeking nominations on the above mentioned subject.

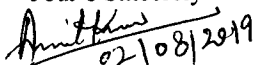
2. It is therefore requested that, nomination of suitable, qualified and experienced Officer of an appropriate level along with below-mentioned documents may be sent to this office latest by 10<sup>th</sup> August 2019. The applicant needs to send application adhering Annex-1, as per revised guidelines of NACWC available on website ([www.nacwc.nic.in](http://www.nacwc.nic.in)). The Head of the concerned Department/Organization may also certify that the applicant is clear from vigilance angle and no departmental proceeding against him is contemplated.

3. It is further informed that, the said course is purely technical in nature and is meant for the government representatives responsible for Chemical Safety and Security Management at maritime port. Only nomination with the complete set of application documents (viz. Nomination form; a brief presentation based on applicants experience on current port and maritime safety and security management practice and policies with suggestions to its improvement; Up-to-date Curriculum Vitae, Valid Passport Copy with complete personal identification information; Vigilance and Departmental clearance & Annex-1 of revised guidelines) will be considered. Applicants who have already participated in the above programme previously will not be considered for the course. After attending the course the participant has to submit a presentation and workshop report to NACWC.

4. It is further informed that, the 'Revised Guidelines for OPCW sponsored Events' issued and hosted on the NACWC website, must be followed while forwarding the nomination to this office.

Enclosure: As above

Your's Sincerely

  
02/08/2019

Dr AmitKumar

Technical Officer

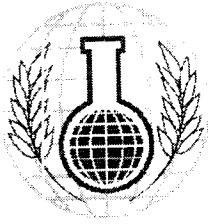
Tel. +91-11-24675524

Fax. - +91-11-24675767

Email-dramit.cabsec@gov.in

To,

- 1 The Joint Secretary (Disaster Management), Hall 'B' 3<sup>rd</sup> Floor, NDCC – II Building, Jai Singh, Road, New Delhi – 110001, Tel: - 011 – 23438087, Email: [jsdm@nic.in](mailto:jsdm@nic.in).
2. The Joint Secretary (Training & CVO), Department of Defence, Ministry of Defence, South Block Central Secretariat, Rajpath Marg, New Delhi – 110011, Tel-01123015444, 01123018832, Email- [jstrg-mod@nic.in](mailto:jstrg-mod@nic.in).
3. Principal Director, (MP&T), Coast Guard Head Quarter, National Stadium Complex, AB-4, Purana Quila Road, Government Officers Colony, India Gate, New Delhi, Delhi 110001, Tel.- 01123387926 Fax.- 01123387097, Email- [dte-mpt@indiancostguard.nic.in](mailto:dte-mpt@indiancostguard.nic.in)
4. Joint Secretary Internal Security-1, Room no. 110, Ministry of Home Affairs, North Block, New Delhi- 110001, Email- [jsis@mha.gov.in](mailto:jsis@mha.gov.in).
5. Director Naval (PDNT), IHQ MOD, Navy, Room No.- 305, C-Wing, Sena Bhawan, New Delhi-110011, Tel:- 01123010151, Email- [officer@navy.gov.in](mailto:officer@navy.gov.in), [dnt@navy.gov.in](mailto:dnt@navy.gov.in)



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S/1771/2019  
10 July 2019  
ENGLISH only

**NOTE BY THE DIRECTOR-GENERAL**

**CALL FOR NOMINATIONS FOR A TRAINING SEMINAR ON THE CHEMICAL  
WEAPONS CONVENTION AND PORT AND MARITIME  
CHEMICAL SAFETY AND SECURITY MANAGEMENT  
DOHA REGIONAL CENTRE FOR CBRN TRAINING  
DOHA, QATAR  
30 SEPTEMBER – 2 OCTOBER 2019**

1. On behalf of the Organisation for the Prohibition of Chemical Weapons (OPCW) and the Government of Qatar, the Director-General is pleased to invite governmental representatives responsible for chemical safety and security management at maritime ports to submit applications for a training seminar on the Chemical Weapons Convention (hereinafter “the Convention”) and port and maritime chemical safety and security management, to be held at the Doha Regional Centre for CBRN<sup>1</sup> Training in Doha, Qatar, from 30 September to 2 October 2019.
2. The seminar is being organised in order to further promote international cooperation programmes that focus on chemical industry outreach and industry-related aspects of the implementation of Article XI of the Convention. The aim of this seminar is to provide support on chemical safety and security management in ports and to enhance regional maritime security. By promoting and disseminating standardised and best practices in chemical safety and security at maritime ports, the seminar will benefit personnel in ports who are involved in safety and security management issues, enhance the capacities of National Authorities, and indirectly benefit the general public as a whole.
3. The objectives of the seminar are to:
  - (a) provide guidance and training to maritime port security personnel on chemical handling, storage, and transfer, and on preventive mechanisms to remove chemicals intended to be used for unlawful activities;
  - (b) develop mechanisms to prevent unauthorised persons from accessing maritime vessels or port areas;
  - (c) develop mechanisms to prevent unauthorised chemicals from being taken on board vessels or to port sites and provide training and exercises to introduce security plans to all persons involved;

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<sup>1</sup> CBRN = chemical, biological, radiological, and nuclear.

- (d) develop proper storage procedures for chemicals at ports and evaluate and identify chemicals, buildings, and infrastructure under potential threat;
  - (e) perform chemical safety and security risk assessments to identify safety and security risks at sea ports, and develop mitigation strategies to prevent potential unlawful removal of chemicals; and
  - (f) develop procedures to be followed in the event of a security threat.
4. This seminar will allow ample time for question-and-answer sessions, and will include theoretical and practical components. The seminar topics will include an overview of international cooperation programmes, the Convention, and the OPCW. During the seminar, participants will be provided with updated information on, inter alia: current practices and concepts relating to chemical safety and security management in ports; the history of the subject; modern safety strategies; current trends in safety and security management in ports; the International Ship and Port Facility Security code on maritime security; port facility security assessments; port facility security plans; and scenario-based safety and security strategies. Best port practices in chemical safety and security management will also be presented. Leading experts in sea port chemical safety and security management will give presentations and facilitate the discussions.
  5. Seminar participants should therefore have a strong background in port and maritime security, with advanced qualifications and at least five years' experience in the relevant discipline. Participants will be expected to prepare brief presentations on current sea port safety and security management practices based on their experience, including suggestions for improving the safety management culture at ports.
  6. The Technical Secretariat (hereinafter "the Secretariat") expects to be able to sponsor a limited number of participants, for whom it will cover the costs of travel, meals, and medical insurance, and provide a limited subsistence allowance to cover sundry expenses. The Secretariat will also arrange and pay for accommodation for sponsored participants. A letter with the detailed programme will be sent to all the sponsored/registered participants in due course.
  7. Applications from Member States should be forwarded through their respective National Authorities. Each application should specify whether sponsorship is a condition of the participation of the nominee. Member States are welcome to nominate participants for whom sponsorship is not required. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. It will purchase tickets and send them to participants. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. In order for the Secretariat to keep costs to a minimum, participants are expected to **arrive no earlier than Sunday, 29 September 2019** and to **depart no later than Thursday, 3 October 2019**. The Secretariat will not cover expenses unrelated to the seminar or that result from changes to travel arrangements that it has not authorised. Sponsored participants must bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased tickets. Participants who have not been sponsored are requested to make their own travel and accommodation arrangements.

8. Participants are requested to obtain any necessary visas (including transit visas) before travelling to the seminar. When applying for an entry visa, they should present the Embassy or Consulate of Qatar with a copy of the acceptance letter from the OPCW.
9. The seminar will be conducted in English with interpretation into Arabic available. All participants are therefore expected to have a good written and oral command of one of these languages.
10. Interested applicants are invited to apply online through Eventus—the OPCW event management system (<https://apps.opcw.org/eventus>). Applicants should create an account in Eventus and then register for the training course. Please note that all questions marked with an asterisk (\*) in the online form must be answered. An endorsement letter from the National Authority must be attached in order for the nomination to be received and for the candidate to be considered for this event. The endorsement form, which is attached to this Note as Annex 2, must be uploaded during the course registration process. Interested applicants who, for technical reasons, are unable to submit their application online via Eventus are requested to email the nomination form (Annex 1) along with the endorsement from the National Authority (Annex 2) to [icb@opcw.org](mailto:icb@opcw.org) with a reference to the name and location of the event in the subject line of the message. All applications must be received by the Secretariat **no later than 16 August 2019**.
11. Additional information about the seminar may be obtained from the International Cooperation Branch of the International Cooperation and Assistance Division of the OPCW and from the website of the Qatar National Committee for the Prohibition of Weapons ([www.ncpw.org.qa](http://www.ncpw.org.qa)). The OPCW contact person for the seminar is Mr Rohan Perera, Senior Programme Officer, who can be reached by telephone (+31 (0)70 416 3615) or by email ([icb@opcw.org](mailto:icb@opcw.org)).

Annexes:

- Annex 1: Nomination Form  
Annex 2: Endorsement Form

## Annex 1

**TRAINING SEMINAR ON THE CHEMICAL WEAPONS CONVENTION  
AND PORTS AND MARITIME CHEMICAL SAFETY  
AND SECURITY MANAGEMENT  
DOHA REGIONAL CENTRE FOR CBRN TRAINING  
DOHA, QATAR  
30 SEPTEMBER - 2 OCTOBER 2019**

**NOMINATION FORM**

**Please submit by 16 August 2019**

**Please type or use BLOCK LETTERS.**

Family name of nominee*			
First name(s)*			
Date of birth	Day	Month	Year
Citizenship			
Gender**	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
Passport number			
Date of issue	Day	Month	Year
Date of expiry	Day	Month	Year
Place of issue			
Areas of expertise (please attach the applicant's curriculum vitae and the title of the planned presentation)			
Employer			
Position			
Contact address (please do not give a post-office box number)	Street		
	Number	Postcode	
	City		
	Country		
Email address			
Departure city			
Telephone numbers, including country and city codes	Home		
	Work		
	Mobile		
Fax numbers, including country and city codes	Home		
	Work		
Is sponsorship a condition of participation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

\* Please give the first and family names exactly as they appear in the nominee's passport.

\*\* For this item and all like items, please tick the appropriate box.

**Annex 2**

**TRAINING SEMINAR ON THE CHEMICAL WEAPONS CONVENTION AND  
PORT AND MARITIME CHEMICAL SAFETY AND SECURITY MANAGEMENT  
DOHA REGIONAL CENTRE FOR CBRN TRAINING  
DOHA, QATAR  
30 SEPTEMBER – 2 OCTOBER 2019**

**ENDORSEMENT BY THE NATIONAL AUTHORITY**

This form must be signed, duly sealed, and uploaded when submitting applications online  
(<https://apps.opcw.org/eventus>)

**Please type or use BLOCK LETTERS**

I, \_\_\_\_\_, Head/Chief Coordinator of the  
National Authority of the State Party of \_\_\_\_\_, on behalf  
of the Government of \_\_\_\_\_, hereby endorse the nomination  
of Mr/Ms \_\_\_\_\_, holding  
the position/designation of \_\_\_\_\_  
in the Office/Division/Branch of \_\_\_\_\_,

as indicated in the attached nomination form, for participation in the seminar on the Chemical  
Weapons Convention and port and maritime chemical safety and security management, to be  
held at the Doha Regional Centre for CBRN Training in Doha, Qatar, from 30 September to  
2 October 2019.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Official seal of the Organisation: