

**F.No. M-21011/3/2021-TECH**  
**Government of India**  
**Cabinet Secretariat**  
**National Authority Chemical Weapons Convention**

1<sup>st</sup> Floor, Chanakya Bhawan, Chanakya Puri,  
New Delhi, dated 20<sup>th</sup> May 2021

**OFFICE MEMORANDUM**

**Subject:** Call for nominations for the Online Event on Indicative Guidelines for Chemical Safety and Security in Small and Medium-sized Enterprises to foster the Peaceful Uses of Chemistry, 29 June 2021- regarding.


Please find enclosed details of Online Course and OPCW-Nomination Form received from the Technical Secretariat, Organization for Prohibition of Chemical Weapons (OPCW), seeking nominations on the above mentioned subject.

2. It is requested that, nominations along with all the requisite documents of a suitable, qualified and experienced officer of an appropriate level may be sent to this office latest by 27th May 2021 through OPCW Training Management System of the NACWC. Head of the concerned Department/Organization may also certify that the applicant is clear from vigilance angle and that no departmental proceeding against him is contemplated.

3. Taking into consideration of the said OPCW Course Details, the above course is purely technical in nature and is meant for participants with a background in chemistry, chemical engineering, or the chemical industry who are currently working at a chemical or industrial manufacturing facility or who, because of their involvement in the implementation of the Chemical Weapons Convention, are called upon to interact with the chemical industry at various levels. After attending the course the participant has to submit a presentation and report to NACWC.

4. It is further informed that, the 'Revised Guidelines for OPCW sponsored Events' issued and hosted by National Authority Chemical Weapons Convention (NACWC), Delhi on its website must be strictly followed while forwarding the nomination to this office. This is issued with the approval of the Competent Authority.

**Encl:** As above

  
(Dr. Vimlesh Kumar Bind)  
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Email: vimlesh.bind@gov.in

**To,**

1. Shri R. R. Gokhale, Secretary General, Indian Chemical Council (ICC), Sir Vithaldas Chambers, 6<sup>th</sup> Floor, 16, Mumbai Samachar Marg, Mumbai - 400 001
2. Shri Rajendrabhai P. Patel, In-Charge (Chemical Weapons Convention Help Desk-Vadodara), Indian Chemical Council, 103, LA-CITADELComplex, 30, Nutan Bharat Society, Alkapuri, Vadodara-390007
3. Shri Chintamani Deshmukh, In-Charge (CWC Help Desk-Mumbai), Indian Chemical Council, 102 A BSEL Tech Park, Sector 30A, Vashi, Navi Mumbai-400703
4. Dr R. Narayanan, In-Charge (CWC Help Desk-Hyderabad), Indian Chemical Council, Plot No. 30, Viman Nagar, Secunderabad-500 003
5. The President, Federation of Indian Chambers of Commerce & Industry (FICCI), 1, Federation House, Tansen Marg, Todermal Road Area, Mandi House, New Delhi-110001
6. The President, Confederation of Indian Industry (CII), The Mantosh Sondhi Centre, 23, Institutional Area, Lodi Road, New Delhi-110 003



## ORGANISATION FOR THE PROHIBITION OF CHEMICAL WEAPONS

The Hague, 5 May 2021

L/ICA/ICB/ICB-27/21

**OPCW**

Johan de Wittlaan 32

2517 JR

The Hague

The Netherlands

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[www.opcw.org](http://www.opcw.org)

Excellencies,

I am pleased to inform you that the Technical Secretariat of the Organisation for the Prohibition of Chemical Weapons (OPCW) is organising a Launching Event: Indicative Guidelines for Chemical Safety and Security in Small and Medium-sized Enterprises to Foster the Peaceful Uses of Chemistry scheduled online on 29 June 2021.

Under the framework of Article XI, a process was initiated to provide a platform for a cross-sector partnership of experts to develop a non-binding guidance document that will identify high risk chemicals, as well as provide tools for chemical safety and security management. The goal of this initiative is to develop a collection of lessons learned and best practices regarding the chemical safety and security in promoting peaceful uses of chemistry and to enhance delivery of international cooperation programme towards the needs of the States Parties.

In 2019, the Secretariat organised events, namely:

- 1) Workshop on Developing Tools on Chemical Safety and Security Management at the OPCW Headquarters from 25-27 March 2019; and
- 2) Workshop on Developing Tools for Chemical Safety and Security Management, Almaty, Kazakhstan, 2-6 December 2019

As an outcome of the workshops, panel experts produced an important document on indicative guidelines on chemical safety and security management for the SMEs. This document is expected to be the first set in a series of publication in providing best practices on chemical safety and security management for the chemical industries, National Authorities and other relevant stakeholders.

National Authorities of Member States to the OPCW

c.c: Permanent Representations of Member States to the OPCW

Due to the impact of and restrictions posed by COVID-19, this launching event will be held online via Microsoft Teams platform.

In this respect, I would like to invite the National Authorities and Permanent Representations to nominate representative(s) to participate in this event. The online live session is scheduled at 10.00 am (The Hague time), Tuesday, 29 June 2021.

Completed nomination form should be addressed to the International Cooperation Branch, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, Netherlands, and submitted by email to [icb.events@opcw.org](mailto:icb.events@opcw.org), indicating "Launching Event".

To facilitate further arrangements, it will be highly appreciated that your nomination be submitted at your earliest convenience, but before Friday, 4 June 2021.

Additional information about this workshop can be obtained from Ms Halimatussaadia Mat Som, Programme Officer, who can be reached at [halimatus.matsom@opcw.org](mailto:halimatus.matsom@opcw.org).

Please accept, your Excellency, the assurances of my highest consideration.

Yours sincerely,



Head, International Cooperation Branch

Enclosed: Annex 1: Provisional programme  
Annex 2: Nomination form

**LAUNCHING EVENT  
INDICATIVE GUIDELINES FOR CHEMICAL SAFETY AND SECURITY IN  
SMALL AND MEDIUM-SIZED ENTERPRISES TO FOSTER THE PEACEFUL  
USES OF CHEMISTRY  
29 JUNE 2021**

**Provisional Programme**

| <b>Time</b>   | <b>Activity</b>  |
|---------------|--|
| 09:50 – 10:00 | Online Registration for Attendance                               |
| 10.00 – 10.10 | Opening Session  |
| 10:10 – 10:30 | Session 1: Introduction of the Indicative Guidelines             |
| 10:30 – 11:40 | Session 2: Sharing Knowledge and Experience by the Panel Experts |
| 11:40 – 11:55 | Question and Answer  |
| 11:55 – 12:00 | Online Evaluation  |
| 12:00         | Closing  |

**LAUNCHING EVENT**  
**INDICATIVE GUIDELINES FOR CHEMICAL SAFETY AND SECURITY IN**  
**SMALL AND MEDIUM-SIZED ENTERPRISES TO FOSTER THE PEACEFUL**  
**USES OF CHEMISTRY**  
**29 JUNE 2021**

**CONTACT DETAILS FORM**

Please submit the completed form to:  
 The Head, International Cooperation Branch, OPCW  
 Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands  
 Fax: +31 (0)70 306 3535 or +31 (0)70 416 3228; e-mail: [icb.events@opcw.org](mailto:icb.events@opcw.org)

Please type or use **BLOCK LETTERS**.

|    |   |                               |                                 |      |
|----|---|-------------------------------|---------------------------------|------|
| 1  | Family name of nominee*   |                               |                                 |      |
| 2  | First name(s)*  |                               |                                 |      |
| 3  | Date of birth   | Day                           | Month                           | Year |
| 4  | Citizenship   |                               |                                 |      |
| 5  | Gender**  | Male <input type="checkbox"/> | Female <input type="checkbox"/> |      |
| 6  | Employer  |                               |                                 |      |
| 7  | Position  |                               |                                 |      |
| 8  | Contact address<br>(Please do not give a<br>post-office box number) | Street                        |                                 |      |
|    |   | Number                        | Post code                       |      |
|    |   | City                          |                                 |      |
|    |   | Country                       |                                 |      |
| 9  | E-mail address  |                               |                                 |      |
| 10 | Telephone numbers,<br>including country and city<br>codes           | Home                          |                                 |      |
|    |   | Work                          |                                 |      |
|    |   | Mobile                        |                                 |      |

\* Please give the first and family names exactly as they appear in the nominee's passport.

\*\* For these and all like items, please tick the appropriate box.