

F.No. M-21012/23/2022-TECH
Government of India Cabinet Secretariat
National Authority (Chemical Weapons Convention)

1st Floor, Chanakya Bhavan, Chanakyapuri,
New Delhi - 110021, 18th November, 2022


Subject: Call for Nominations for an Advanced Seminar on the Chemical Weapons Convention and Chemical Safety and Security Management for Member States of The OPCW in The Asia Region Dubai, United Arab Emirates 7 – 9 February 2023- regarding.

Please find enclosed a copy of the Technical Secretariat (TS) Note No. S/2108/2022, 04 November 2022, received from the Implementation Support Branch, International Cooperation and Assistance Division, Technical Secretariat (TS), Organization for the Prohibition of Chemical Weapons (OPCW), The Hague, The Netherlands, seeking nominations from the States Parties of OPCW on the above-mentioned subject.

2. An advanced seminar On the Chemical Weapons Convention and chemical safety and security management for Member States of the OPCW in the Asia region will be held in Dubai, United Arab Emirates, from 7 to 9 February 2023.
3. Representatives from chemical industry associations and managers involved in chemical industry safety and security and in Responsible Care are invited to submit applications for the seminar, which is being organised in order to further promote international cooperation programmes that focus on chemical industry outreach and industry-related aspects of the implementation of Article XI of the Convention. The applicant should have at least five years of professional working experience in academia, science and technology institutions, the chemical industry, industry associations, or regulatory agencies in the field of chemical safety and security and have not attended similar events organised by the OPCW in the last three years; and have a good written and oral command of English.
4. In line with the above, nominations of suitable, qualified, and experienced officer(s) of appropriate level in your organization may be sent to this office latest by 30th November 2022 through the National Authority-CWC online portal- OPCW Training Management System (<https://training.nacwc.gov.in/Login.aspx>) with strict adherence to the "Revised Guidelines for OPCW sponsored events" issued and displayed on the National Authority-CWC website.

This is issued with the approval of the Competent Authority.

Encl: As Above


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Adviser (NACWC)
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To,

1. The Director General, Indian Chemical Council (ICC), Sir Vithaldas Chambers, 6th Floor, 16, Mumbai Samachar Marg, Mumbai-400001, Maharashtra, with a request to place the OM on their website.
2. The President, Federation of Indian Chambers of Commerce & Industry (FICCI), 1, Federation House, Tansen Marg, Todermal Road Area, Mandi House, New Delhi-110001, with a request to place the OM their website.



S/2108/2022
4 November 2022
ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT

CALL FOR NOMINATIONS FOR AN ADVANCED SEMINAR ON THE CHEMICAL WEAPONS CONVENTION AND CHEMICAL SAFETY AND SECURITY MANAGEMENT FOR MEMBER STATES OF THE OPCW IN THE ASIA REGION DUBAI, UNITED ARAB EMIRATES 7 – 9 FEBRUARY 2023

Background

1. The Technical Secretariat (hereinafter “the Secretariat”) wishes to inform Member States that an advanced seminar on the Chemical Weapons Convention (hereinafter “the Convention”) and chemical safety and security management for Member States of the OPCW in the Asia region will be held in Dubai, United Arab Emirates, from 7 to 9 February 2023.
2. National Authorities and/or governmental representatives responsible for chemical safety and security management, representatives from chemical industry associations, and managers involved in chemical industry safety and security and in Responsible Care[®] are invited to submit applications for the seminar, which is being organised in order to further promote international cooperation programmes that focus on chemical industry outreach and industry-related aspects of the implementation of Article XI of the Convention.
3. The aim of the seminar is to support chemical safety and security management in the chemical industry in Asian countries. The overall goal is to sensitise States Parties to the new approaches that can be adopted in relation to chemical safety and security management, with a particular focus on providing assistance to small and medium-sized enterprises. By promoting and disseminating standardised and best practices in chemical safety and security, the seminar will benefit chemical industry personnel who are involved in safety and security management issues, enhance the capacities of National Authorities and chemical industry associations in Member States of the OPCW in the Asia region, and indirectly benefit the general public as a whole.
4. The objectives of the seminar are to:
 - (a) provide an opportunity for participating States Parties to consider and discuss specific chemical safety and security management issues related to chemical processes that have a direct bearing on the effective implementation of the Convention;
 - (b) contribute to the sharing of information and the exchange of experiences on the practical implementation of chemical safety and security management programmes;



- (c) review best practices in regard to the safety and security management of chemicals and generate, through interactions and discussions, recommendations on the structure for future standardised seminars to promote these practices in small and medium-sized enterprises in Asian countries;
 - (d) foster wider cooperation between States Parties on issues related to the chemical industry in order that the objectives of Article XI of the Convention (promoting the peaceful uses of chemistry) can be achieved; and
 - (e) enhance and promote the safe handling of chemicals at the national level.
5. The seminar will allow ample time for question-and-answer sessions and will include theoretical and practical components. The seminar topics will include an overview of international cooperation programmes, the Convention, and the OPCW. During the seminar, participants will be provided with updated information on, inter alia, current practices and concepts relating to the safety and security management of chemical processes, the history of the subject, modern safety strategies, current trends in safety and security management in the chemical industry, and chemical site security management and safety and security culture. The best practices from the chemical industry will also be presented. Leading experts in chemical safety management will give presentations and facilitate the discussions. Participants should therefore have a strong background in chemistry and/or chemical engineering, with at least five years of experience in the relevant discipline.
6. The following issues will be discussed:
- (a) the global and regional contexts in which the management of chemicals takes place;
 - (b) the theoretical foundations underpinning chemical safety and security management;
 - (c) safety and security management practices: examples from individual companies; and
 - (d) the importance of promoting a strong organisational culture in the effective management of chemical safety.
7. Seminar participants will be expected to prepare brief presentations on current safety and security management practices based on their experience, including suggestions for improving the safety management culture in their respective countries or the organisations in which they work.

Sponsorship

8. The Secretariat expects to be able to sponsor a limited number of participants, for whom it will cover the costs of travel, meals, and medical insurance, and provide a limited subsistence allowance to cover sundry expenses. The Secretariat will also arrange and pay for accommodation for sponsored participants. A letter with the detailed programme will be sent to all the sponsored/registered participants in due course.

Admission requirements

9. The seminar is open to participants who:
 - (a) are citizens of OPCW Member States in the Asia region;
 - (b) have at least five years of professional working experience in academia, science and technology institutions, chemical industry, industry associations, or regulatory agencies in the field of chemical safety and security;
 - (c) have not attended similar events organised by the OPCW in the last three years; and
 - (d) have a good written and oral command of English.

Application procedure

10. Interested candidates are invited to submit their applications through Eventus, the OPCW event management platform (<https://apps.opcw.org/eventus>). Applicants must first create an account and then register for the event. In exceptional circumstances involving technical difficulties, application documents may be obtained from the International Cooperation Branch. In such cases, a complete set of application documents should be returned via email attachment (icb.events@opcw.org) with the reference “CSSM Asia 2023” in the subject line of the message.
11. Only nominations endorsed by the National Authority or Permanent Representation will be considered. Each application must be endorsed digitally on the Eventus platform by the nominee’s respective National Authority and be accompanied by a curriculum vitae and a short abstract describing the applicant’s current research, work, and projects, in particular in the areas of chemical safety and security, transportation security, hazardous waste management, and new trends in chemical technology. A photocopy of the personal identification page of the applicant’s passport is also requested. **Only selected candidates will be notified by the Secretariat.**
12. Each application should specify whether sponsorship is a condition of the participation of the nominee. Member States are welcome to nominate participants for whom sponsorship is not required. **The Secretariat strongly encourages applications from qualified female candidates.**
13. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. It will purchase tickets and send them to participants. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. In order for the Secretariat to keep costs to a minimum, participants are expected to **arrive no earlier than Monday, 6 February 2023 and to depart no later than Friday, 10 February 2023.** The Secretariat will not cover expenses unrelated to the seminar or that result from changes to travel arrangements that it has not authorised. Sponsored participants must bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased tickets. Participants who have not been sponsored are requested to make their own travel and accommodation arrangements.

14. Participants are requested to obtain any necessary visas (including transit visas) before travelling to the seminar. When applying for an entry visa, they should present the Embassy or Consulate of the United Arab Emirates with a copy of the acceptance letter from the OPCW.

15. Applications must be submitted in Eventus **no later than Thursday, 8 December 2023. Incomplete or improperly filled out applications will not be considered.** Additional information may be obtained from the International Cooperation Branch of the International Cooperation and Assistance Division. The contact person is Mr Massimo de Rienzo, Senior Programme Officer (Tel: +31 (0)70 416 3458; Email: massimo.derienzo@opcw.org).

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OPCW

Technical Secretariat

S/2108/2022/Corr.1
17 November 2022
ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS FOR AN ADVANCED SEMINAR ON THE CHEMICAL
WEAPONS CONVENTION AND CHEMICAL SAFETY AND SECURITY
MANAGEMENT FOR MEMBER STATES OF THE OPCW IN THE ASIA REGION
DUBAI, UNITED ARAB EMIRATES
7 – 9 FEBRUARY 2023**

Corrigendum

Page 4, paragraph 15, line 2

For “... 8 December 2023...”

Read “... 8 December 2022...”

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Revised Guidelines For OPCW Sponsored Events

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Organization for Prohibition of Chemical Weapons, Technical Secretariat (OPCW-TS) identifies requirements of different States Parties and invites nominations every year for Safety and Security of Chemical Industries, Laboratory Skill Development, Customs, Assistance and Protection against the use of Chemical Weapons and internship for University Students.

The event calendar for training/workshop/seminar/meeting etc. provided by the OPCW annually is being uploaded on the National Authority Chemical Weapons Convention (NACWC) website seeking nominations from various stakeholders. The aforesaid training calendar and related Office Memo's (OMs) are uploaded on NACWC's website along with OPCW-TS Note. Several subject specific trainings are also communicated to concerned Central/ State Departments and Private Institutions for seeking nominations.

The nominations of Central Government Departments/Institutions/Organizations while sending the nominations (in the format provided by TS, OPCW) are requested to adhere to the NACWC stated deadlines. Nominations of Central Government officials should invariably be accompanied with Departmental vigilance clearance certificate. The nominations from Central Government Departments/Institutions/Undertakings should fill the details through OPCW training management system, routing the application through the concerned Ministry. The details to be filled online are stated in Annexure-I.

The nominations of State Government Institutions/private entities/individuals should be routed through concerned Department/Ministry under the respective State Government filling the details online through OPCW training management system. The details to be filled online are stated in Annexure-II.

The nominations of Central/State/Private entities/individuals for the OPCW sponsored events on Chemical Emergencies/Disaster Management should be sent through proper channel and routed through concerned Department/Ministry under the respective Central/State Government by filling the details through OPCW training management system. The details to be filled online are stated in Annexure-III.

For chemical facilities Private entities/individuals for the OPCW sponsored events other than Chemical Emergencies/Disaster Management are required to be filled on line through OPCW training management system. The details to be filled online are stated in Annexure-IV.

The details of nominations for the OPCW sponsored events can be filled online through OPCW Training Management System (<https://training.nacwc.gov.in>) available on the NACWC web portal (<https://nacwc.nic.in>).

The nomination by NACWC for the concerned training/workshop/seminar/meeting etc. will be purely on the basis of merit i.e. preference will be given to Schedule-2 and 3 chemical facilities as well as candidates working with the National Authority or other Government Agency responsible for implementation of the Chemical Weapons Convention. The Endorsement letter, subsequent to the approval of Chairman, NACWC will be issued to nominee of Central/State/Private Entities. If the OPCW requests that the nominations are to be submitted online then it will be the responsibility of nominated individual(s) to fill the personal and other details on-line on the OPCW website (<http://apps.opcw.org/eventus>) and the nominee(s) should ensure that Performa prescribed in the Format of EVENTUS also is filled by them and the prescribed guidelines are required to be fulfilled by the nominee(s). The OPCW will communicate the invitation to the nominee(s) subject to fulfilling the requirement.

It is expected that the Nominee(s) exhibit excellent conduct while attending the concerned event. After completion of the training/seminar/workshop, a detailed report along with presentation is required to be submitted to the NACWC.

While proceeding to attend the concerned event organized by the OPCW, the nominee:

- Should have basic knowledge of the CWC Act, 2000.
- Make sure about the passport i.e. valid and protect the passport and report it promptly if it is lost, stolen or damaged during the period of a specific program.
- Must familiarize with the visiting countries.
- Make sure about the proper visas for the countries the participant is visiting or transiting and check any other entry or exit requirements.
- Take personal responsibility for travel choices, safety, finances and behavior overseas, including obeying the laws of the visiting country.
- If get arrested or detained for some reason, insist on Consular access (under the Vienna Convention) to a representative from the nearest Indian Embassy/Consulate.
- Make sure of proper coordination with the NACWC (contact point JS/JD Tel. No: 24675763/24675691) and the Indian Embassy in the concerned visiting country.
- Presentation may be given in the specific event by the participant(s) should be in consultation with the NACWC.
- Should not illuminate irrelevant information which has national concern during the program.
- Who is outside from the Government Sector should adhere to the instructions given by the representative from the NACWC.
- From the Government Sector should adhere to the instructions given by the NACWC.
- Should focus on the subject matter for which the event is being organized.
- Are expected to implement the lessons learnt from the event attended in his day-to-day working/duties.
- Should share their lessons/experiences acquired during the event attended with the NACWC and parent institution.
- Must submit individual tour report to the NACWC within one week period after returning from the program attended.