

F.No. M-11016/1/2012-NA
Government of India
Cabinet Secretariat
National Authority Chemical Weapons Convention

1st Floor, Chanakya Bhawan, Chanakya Puri,
New Delhi, dated 16th February 2023

OFFICE MEMORANDUM

Subject: Invitation for the Fifty-Third Official OPCW Proficiency Test- regarding.

Please find enclosed copy of the TS Note No. S/2127/2023 Dated 01 February 2023, received from Technical Secretariat, Organization for Prohibition of Chemical Weapons (OPCW), seeking nominations on the subject as mentioned above.

2. In view of above, it is requested to send nomination(s) in the requisite proforma for participation in the Fifty-Third OPCW Official Proficiency Test to the NACWC at the earliest for onward transmission to the OPCW. Closing date for receiving complete nomination at the OPCW is 07 April 2023. Anticipated date of sample dispatch from the OPCW is 28 April 2023.

Enclosure: As above



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To,

1. The Joint Secretary (Disaster Management), Hall 'B' 3rd Floor, NDCC-II Building, Jai Singh Road, New Delhi-110001
2. The Joint Secretary (Chemicals), Dept. of Chemicals & Petrochemicals, Ministry of Chemicals & Fertilizers, 344, A-wing, 3rd floor, Shastri Bhawan, New Delhi-110001
3. The Joint Secretary (Plant Protection), Department of Agriculture Cooperation & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, A-Wing, Krishi Bhavan, New Delhi-110001
4. The Director General (Life Sciences), Defence Research & Development Organization, Room No. 338, DRDO Bhawan, New Delhi-110011
5. The Director General, CSIR & Secretary DSIR, Council of Scientific and Industrial Research, Anusandhan Bhawan, 2 Rafi Ahmed Kidwai Marg, New Delhi, Delhi 110001
6. The Joint Secretary, Department of Science & technology, Technology Bhavan, New Mehrauli Road, Block C, Adchini, New Delhi, Delhi 110016,
7. The Director General, Indian Council of Agricultural Research (ICAR), Krishi Bhavan, Raisina Road, Opposite Rail Bhavan, New Delhi, Delhi 110001
8. The Chairman, University Grants Commission (UGC), Bahadur Shah Zafar Marg, New Delhi-110002
9. The Chairman, National Institute of Disaster Management, Paryavaran Parisar, E-5, Arera Colony, Bhopal, Madhya Pradesh-462016
10. The Director, Defence Research & Development Establishment (DRDE), Jhansi Road, Gwalior-474002, Madhya Pradesh
11. The Director, Indian Institute of Chemical Technology, Uppal Road, Tarnaka, Hyderabad- 500007, Telangana
12. The Director, Institute of Pesticide Formulation Technology (IPFT), Udyog Vihar, Sector-20, Gurugram-122016, Haryana
13. Director, National Chemical Laboratory, Dr. Homi Bhabha Road, Pune-411 008, Maharashtra

**OPCW****Technical Secretariat**

S/2127/2023
1 February 2023
ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT**CALL FOR NOMINATIONS
FOR THE FIFTY-THIRD OFFICIAL OPCW PROFICIENCY TEST**

1. Following the Note by the Director-General announcing the tentative schedule for Official OPCW Proficiency Tests in 2023 and 2024 (S/2111/2022, dated 9 November 2022), the Technical Secretariat welcomes nominations for the Fifty-Third Official OPCW Proficiency Test, which will be conducted in April 2023.
2. Prospective first-time participants and those planning to take the test on a “trial” basis are requested to contact the OPCW Laboratory (see below for contact details) at their earliest convenience, as a more suitable introduction to Chemical Weapons Convention-related chemical analysis is available.
3. For the test, the Bundeswehr Research Institute for Protective Technologies and NBC Protection, Germany, will prepare the test samples, and the DEVCOM Chemical Biological Center, Forensic Analytical Laboratory, United States of America, will assist in the evaluation of the results. The anticipated sample dispatch date is **28 April 2023**, and the samples will be shipped to the test participants from the sample preparation laboratory.
4. The test will be conducted in accordance with the following set of quality management system documents:
 - (a) “Standard Operating Procedure for the Organisation of OPCW Proficiency Tests” (QDOC/LAB/SOP/PT01);
 - (b) “Work Instruction for the Preparation of Test Samples for OPCW Proficiency Tests” (QDOC/LAB/WI/PT02);
 - (c) “Work Instruction for the Evaluation of Results of OPCW Proficiency Tests” (QDOC/LAB/WI/PT03); and
 - (d) “Work Instruction for the Reporting of the Results of the OPCW Proficiency Tests” (QDOC/LAB/WI/PT04).
5. States Parties of the OPCW are invited to nominate participating laboratories by email (proficiency@opcw.org). The closing date for nominations is **7 April 2023**.



6. Nominations should contain the following information:
 - (a) the full name and address of the laboratory;
 - (b) the detailed sample delivery address (if different from the laboratory address);
 - (c) the name, telephone number, and email address of the laboratory contact person; and
 - (d) any other special requirements or information needed to ensure sample delivery.
7. The nomination form that is annexed to this document may be used to submit the nominations.
8. In order to confirm participation in the Fifty-Third Official OPCW Proficiency Test, previous test participants must, where required, submit to the OPCW Laboratory, **before 7 April 2023**, their follow-up action report stating the cause of the problem and the remedial actions they have taken as a result of their participation in the last proficiency test. Early submission of such reports is strongly encouraged.
9. Participants are required to contact the OPCW Laboratory by email (proficiency@opcw.org) before the sample dispatch date to confirm their contact details for the test sample delivery.
10. Participants are also requested to arrange internal customs clearance procedures for the samples in order to prevent any unnecessary delays during the sample delivery process.
11. The meeting to discuss the preliminary results of the test is tentatively scheduled for **18 July 2023** at the OPCW Headquarters in The Hague, the Netherlands.
12. Further information regarding participation in OPCW proficiency tests may be obtained from the OPCW Laboratory (Tel: +31 (0)15 215 4624 or +31 (0)15 215 4605; Email: proficiency@opcw.org).

Annex: Fifty-Third Official OPCW Proficiency Test – Nomination Form

Annex

**FIFTY-THIRD OFFICIAL OPCW PROFICIENCY TEST
NOMINATION FORM**

(CLOSING DATE FOR NOMINATIONS: 7 April 2023)

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| Name of the laboratory | |
| Address of the laboratory | |
| Nature of work related to the Chemical Weapons Convention | |
| Quality management system and accreditation body (if any) | |
| Full sample delivery address (if different from laboratory address) | |
| Special requirements for sample delivery (e.g., customs requirements, preferred courier agency) | |
| Primary contact person's name, telephone number, and email address | |
| Secondary contact person's name, telephone number, and email address | |
| Date of follow-up report submission (if applicable) | |
| Name, signature, and affiliation of the person nominating the laboratory | |
| Approval of the National Authority (official seal and signature) | |

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