

F.No. M-21012/12/2023-TECH
Government of India
Cabinet Secretariat
National Authority (Chemical Weapons Convention)

1st Floor, Chanakya Bhavan, Chanakyapuri,
New Delhi – 110021, 21st March, 2023

Subject: Invitation to apply for a Workshop on General Aspects of Chemical Safety and Security in Laboratories Milan, Italy 9 – 11 May 2023- Regarding.

The National Authority for Chemical Weapons Convention (NACWC) has been set up under the cabinet Secretariat, Government of India to fulfil the obligations of the Chemical Weapons Convention (CWC) and to act as the National focal point for effective liaison with the Organization for the Prohibition of Chemical Weapons (OPCW) and other State parties on matter relating to the convention. Further as per Section 9(iii) of the Chemical Weapons Convention (CWC) rule 2016, 'the Authority shall function as the nodal agency for facilitating the participation of the officials and other nationals in the training courses conducted or coordinated with the Organisation and also other institutions working in the area related to the Convention.'

2. In this regards, Indian National Authority has received the details of an online course vide Note No. S/2144/2023, 03rd March, 2023, of the above course received from the Technical Secretariat (TS), Organization for the Prohibition of Chemical Weapons (OPCW), Hague, Netherland, seeking nominations on the above mentioned subject.

3. In-line with the above, one nominations of suitable, qualified and experienced officer(s) of appropriate level along with relevant documents as per the above TS note in your organization may be sent to this office latest by 28th March, 2023 through the National Authority-CWC online portal- OPCW Training Management System (<https://training.nacwc.gov.in/Login.aspx>) with strict adherence to the "Revised Guidelines for OPCW sponsored events" issued and hosted on the National Authority-CWC website while forwarding the nomination to this office.

4. This is issued with the approval of Competent Authority. Further, the nominated person has to submit a tour report and presentation to the National Authority after attending the above programme.

Encl: As above



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To,

1. Director (D&ISA), Ministry of External Affairs, R.No. 40-B, South Block, New Delhi-11, Tel: 23011160, Fax: 23015318, Email: dirdisa@mea.gov.in

2. Additional Secretary (L&T), Ministry of External Affairs, Room No. 0137,A, JNB, South Block, New Delhi-11, Tel:- 49015269, Fax:- 49016643, Email: aslegal@mea.gov.in
3. The Director General, Indian Chemical Council (ICC), Sir, Vithaldas Chambers, 6th Floor, Mumbai Samachar Marg, Mumbai – 400 001, Maharashtra.
4. The Chairman, All India Council of Technical Education (AICTE), Nelson Mandela Marg, Vasant Kunj, New Delhi-110070
5. The Chairman, University Grants Commission (UGC), Bahadurshah Zafar Marg, New Delhi – 110002
6. The Director General, CSIR & Secretary DSIR, Council of Scientific and Industrial Research, Anusandhan Bhawan, 2 Rafi Ahmed Kidwai Marg, New Delhi – 110 001
7. The Joint Secretary, Department of Science & Technology (DST), Technology Bhawan, New Mehrauli Road, Block C, Adchini, New Delhi – 110016.
8. The President, Association of Indian Universities (AIU), AIU House, 16 Comrade Indrajit Gupta Marg (Kotla Marg), Landmark: Opposite National Bal Bhawan, Near I.T.O', New Delhi -110002
9. The Secretary, Department of Defence R&D and Chairman, DRDO, DRDO Bhawan, Rajaji Marg, New Delhi-110011
10. The Secretary (DARE) & DG, Indian Council of Agricultural Research (ICMR), Ministry of Agriculture and Farmers' Welfare, Krishi Bhawan, New Delhi – 110001
11. The Secretary, Department of Health Research and Director General, Indian Council of Medical Research (ICMR), Department of Health Research, 2nd Floor, IRCS Building, 1, Red Cross Road, New Delhi – 110001
12. The Director General, Indian Council of Agricultural Research (ICAR), Krishi Bhawan, Raisina Road, Opposite Rail Bhawan, New Delhi – 110001.
13. The Director General, Directorate General of NDRF, 6th floor, NDCC-II Building, Jai Singh Road, New Delhi – 110001.
14. The Director General (Life Sciences), Defence Research & Development Organisation, Room No. 338, DRDO Bhawan, New Delhi – 110 011.
15. Colonel PP (Concepts & Training), Directorate General of Perspective Planning (CBRN), General Staff Branch, IHQ of Ministry of Defence (MoD), (Army), Room No.-123, 'A' Wing, Sena Bhawan, New Delhi – 110011.
16. The Joint Secretary (IS-I), Internal Security-I Division, North Block, Ministry of Home Affairs, New Delhi – 110001.
17. The Joint Secretary, AYUSH Bhawan, B Block, GPO Complex, INA Colony, New Delhi – 110023.
18. The Joint Secretary (Admin), Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhawan, Jorbagh Road, New Delhi – 110003.
19. The Chairman, University Grants Commission (UGC), Bahadur Shah Zafar Marg, New Delhi – 110002.
20. The Joint Secretary (Admin), Department of Biotechnology (DBT), Ministry of Science & Technology, 6th-8th Floor, Block-2, CGO Complex, Lodhi road, Pragati Vihar, New Delhi – 110003.
21. The Joint Secretary (Plant Protection), Department of Agriculture Cooperation and Farmers Welfare, Ministry of Agriculture and Farmers Welfare, A-wing, Krishi Bhawan, New Delhi – 110001.
22. The Joint Secretary (Administration), Department of Atomic Energy (DAE), Anushakti Bhawan, Chhatrapati Shivaji Maharaj Marg, Mumbai – 400001, Maharashtra.
23. The Joint Secretary (Training) & CVO, Department of Defence, Ministry of Defence, South Block, Central Secretariat, Rajpath Marg, New Delhi – 110 011.

24. The Joint Secretary (Disaster Management), Hall 'B', 3rd Floor, NDCC-II Building, Jai Singh Road, New Delhi – 110 001
25. The Deputy Director General, Department of Chemicals & Petrochemicals (DCPC), ministry of Chemicals & Fertilizers, 344, A-Wing, 3rd floor, Shastri Bhawan, New Delhi – 110 001
26. The Vice Chancellor, Harcourt Butler Technical University, Nawabganj, Kanpur, Uttar Pradesh – 208 002
27. The Director, Indian Institute of Technology - Bhubaneswar, Argul - Jatni Rd, Kansapada, Odisha 752050
28. The Director, Indian Institute of Technology - Bombay, Main Gate Rd, IIT Area, Powai, Mumbai, Maharashtra 400076
29. The Director, Indian Institute of Technology - Mandi, Parashar Road, Tehsil Sadar, Near Kataula, Kamand, Himachal Pradesh 175005
30. The Director, Indian Institute of Technology - Delhi, IIT Delhi Main Rd, IIT Campus, Hauz Khas, New Delhi, Delhi 110016
31. The Director, Indian Institute of Technology - Indore, Khandwa Rd, Simrol, Madhya Pradesh 453552.
32. The Director, Indian Institute of Technology - Kharagpur. Kharagpur, West Bengal – 721302
33. The Director, Indian Institute of Technology - Hyderabad, IITH Road, Near NH-65, Sangareddy, Kandi, Telangana 502285
34. The Director, Indian Institute of Technology - Jodhpur, NH 62, Surpura Bypass Rd, Karwar, Rajasthan 342030
35. The Director, Indian Institute of Technology - Kanpur, Kalyanpur, Kanpur, Uttar Pradesh 208016,
36. The Director, Indian Institute of Technology - Madras, Indian Institute Of Technology, Chennai, Tamil Nadu 600036
37. The Director, Indian Institute of Technology - Gandhinagar, Palaj, Gandhinagar, Gujarat - 382355,
38. The Director, Indian Institute of Technology - Patna, Indian Institute of Technology Patna, Bihta, Patna, Bihar - 801103
39. The Director, Indian Institute of Technology - Roorkee, Roorkee - Haridwar Highway, Roorkee, Uttarakhand - 247667
40. The Director, Indian Institute of Technology - Ropar, Nangal Road, Rupnagar, Punjab 140001
41. The Director, Indian Institute of Technology - (BHU) Varanasi, Uttar Pradesh 221005
42. The Director, Indian Institute of Technology - Guwahati, Surjyamukhi Road, North, Amingaon, Guwahati, Assam 781039
43. The Director, Indian Institute of Technology - Bhilai, IIT Bhilai, Government Engineering College Campus, Old Dhamtari Road, Sejbahar, Raipur, Chhattisharh, 492015
44. The Director, Indian Institute of Technology - Goa, IIT Goa, Goa Engineering College Campus "Bhausahab Bandodkar Technical Education Complex" Farmagudi, Ponda, Goa - 403401
45. The Director, Indian Institute of Technology - Palakkad, Ahalia Integrated Campus, Kozhippara, Palakkad 678557, Kerala
46. The Director, Indian Institute of Technology - Tirupati, Yerpedu – Venkatagiri Road, Yerpedu Post, Tirupati District, A.P - 517619
47. The Director, Indian Institute of Technology - Jammu, Jagti, NH-44 , PO Nagrota, Jammu, Jammu and Kashmir - 181 221

48. The Director, Indian Institute of Technology - Dharwad, IIT Dharwad, WALMI Campus Belur Industrial Area, PB Road Post Mummigatti, Dharwad-580001 Karnataka, India
49. The Director, Defence Research & Development Establishment (DRDE), Jhansi Road, Gwalior-474 002, Madhya Pradesh.
50. The Director, Institute of Pesticide Formulation Technology (IPFT), HSIDC, Sector 20, Udyog Vihar Opposite Ambience Mall, Gurugram, 122016
51. The Director, National Chemical Laboratory (NCL), Dr. Homi Bhabha Road, Pune - 411 008, Maharashtra.
52. The Director, Indian Institute of Science (IISc), CV Raman Rd, Bengaluru, Karnataka - 560012.
53. The Director, National Physical Laboratory (NPL), Dr. KS Krishnan Marg, Pusa, New Delhi - 110012.
54. The Director, Tata Institute of Fundamental Research (TIFR), Homi Bhabha Road, Colaba, Mumbai - 400005.
55. All concerned



(Dr. Vimlesh Kumar Bind)

**NOTE BY THE TECHNICAL SECRETARIAT****INVITATION TO APPLY FOR A WORKSHOP ON GENERAL
ASPECTS OF CHEMICAL SAFETY AND SECURITY IN LABORATORIES
MILAN, ITALY
9 – 11 MAY 2023****Purpose of the workshop**

1. The Technical Secretariat of the OPCW (hereinafter “the Secretariat”) wishes to inform Member States that it will hold a workshop on general aspects of chemical safety and security in laboratories from 9 to 11 May 2023 in Milan, Italy. The workshop will be co-organised by the OPCW and the Institute of Chemical Sciences and Technologies “Giulio Natta” of the Italian National Research Council, in cooperation with Federchimica (Italy) and the University of Rome – Tor Vergata, and with support from the National Authority of Italy.
2. The objective of the workshop is to provide an update on the current standards, policies, know-how, and best practices in chemical safety and security, in both research laboratories and at small industrial production sites. It has been designed for specialised personnel such as safety coordinators and environmental health and safety and/or security managers, as well as representatives of related policy-making institutions from OPCW Member States. The workshop is being implemented within the scope of the capacity-building programmes on the peaceful applications of chemistry under Article XI of the Chemical Weapons Convention.

Content

3. The three-day programme will include theoretical lectures as well as practical and interactive sessions, as described below.
 - (a) Participants will be introduced to the general framework in which the OPCW and other organisations work to promote chemical safety and security management. They will also learn in greater detail about major relevant international policies, legal frameworks, initiatives, and tools, including the Globally Harmonized System (GHS) and the Emergency Response Guidebook (ERG), among others. The workshop will feature a series of lectures dedicated to topics such as hazardous chemicals and related risk assessments, personal protective equipment, prevention strategies, emergency management, environmental impacts, forensic sampling, as well as case analysis of incidents in chemical laboratories and at working sites. Special attention will be also paid to the themes of sustainability, green chemistry, ethics, and alternatives to highly hazardous chemicals.



- (b) One table-top exercise on emergency response and risk assessment at the site of an incident involving hazardous chemicals will be conducted in order to provide participants with the practical skills needed to take action in chemical emergency scenarios as technical advisers or decision makers.
 - (c) One didactical module will be devoted to practical training at a chemical research laboratory, with a description of best practices and an interactive display of detection tools, personal protective equipment, and safety tools in the event of minor chemical accidents in confined spaces.
 - (d) Participants will also be encouraged to present case studies and issues from their organisations and engage in an interactive discussion to identify gaps and needs, and to make specific proposals on how to improve existing practices in chemical safety and security management in their respective institutions and countries.
4. The workshop will accommodate a maximum of 20 participants from OPCW Member States. Participants will be selected based on their qualifications and experience.

Admission requirements

5. The workshop is open to those who:
- (a) have a minimum of a first degree (BSc or equivalent) in chemical or environmental sciences or technologies or engineering from a recognised university or institution (or a degree in other fields in combination with at least five years of qualifying experience, as referred to in subparagraph 5(b) below); and
 - (b) have been working in research and academic institutions, chemical industry, specialised organisations performing laboratory-scale activities involving hazardous chemicals, or governmental agencies that coordinate chemical safety and/or security at such establishments.
6. The workshop will be conducted in English. Candidates must therefore have a strong command of both written and spoken English.

Selection procedure

7. Applications will be carefully screened on the basis of the criteria specified in paragraphs 5 and 6 above. The Secretariat may decide to interview applicants. Applicants who have already participated in OPCW chemical safety and security in laboratory courses will not be considered for this workshop.

Application procedure

8. Interested candidates are invited to submit their applications through Eventus—the OPCW event management system (<https://apps.opcw.org/eventus>). Applicants must first create an account and then register for the event. Each application must be endorsed digitally in the Eventus platform by the respective National Authority or Permanent Representation of the applicant's country to the OCPW. Only nominations endorsed by the National Authority or Permanent Representation may be considered. Member States and National Authorities are strongly encouraged to support and endorse applications from suitable female candidates for the event.

9. Applications must be accompanied by the following:
 - (a) a curriculum vitae;
 - (b) a photocopy of the personal identification pages of the candidate's passport;
 - (c) a one-page description of the candidate's practical experience; and
 - (d) a letter of recommendation from the supervisor of the candidate at his or her institution addressing the candidate's qualifications in line with paragraphs 5 and 6 above and attesting the relevance of the course to the work of the institution.
10. Applications must be submitted to the Secretariat **no later than 4 April 2023**. Incomplete or improperly completed applications cannot be considered.
11. Additional information may be obtained by email from the International Cooperation Branch of the OPCW. The contact persons are Ms Julia Gonzalez, Project Assistant, (julia.gonzalez@opcw.org) and Mr Roman Warchol, Senior Programme Officer, (roman.warchol@opcw.org).

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Revised Guidelines For OPCW Sponsored Events

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Organization for Prohibition of Chemical Weapons, Technical Secretariat (OPCW-TS) identifies requirements of different States Parties and invites nominations every year for Safety and Security of Chemical Industries, Laboratory Skill Development, Customs, Assistance and Protection against the use of Chemical Weapons and internship for University Students.

The event calendar for training/workshop/seminar/meeting etc. provided by the OPCW annually is being uploaded on the National Authority Chemical Weapons Convention (NACWC) website seeking nominations from various stakeholders. The aforesaid training calendar and related Office Memo's (OMs) are uploaded on NACWC's website along with OPCW-TS Note. Several subject specific trainings are also communicated to concerned Central/ State Departments and Private Institutions for seeking nominations.

The nominations of Central Government Departments/Institutions/Organizations while sending the nominations (in the format provided by TS, OPCW) are requested to adhere to the NACWC stated deadlines. Nominations of Central Government officials should invariably be accompanied with Departmental vigilance clearance certificate. The nominations from Central Government Departments/Institutions/Undertakings should fill the details through OPCW training management system, routing the application through the concerned Ministry. The details to be filled online are stated in Annexure-I.

The nominations of State Government Institutions/private entities/individuals should be routed through concerned Department/Ministry under the respective State Government filling the details online through OPCW training management system. The details to be filled online are stated in Annexure-II.

The nominations of Central/State/Private entities/individuals for the OPCW sponsored events on Chemical Emergencies/Disaster Management should be sent through proper channel and routed through concerned Department/Ministry under the respective Central/State Government by filling the details through OPCW training management system. The details to be filled online are stated in Annexure-III.

For chemical facilities Private entities/individuals for the OPCW sponsored events other than Chemical Emergencies/Disaster Management are required to be filled on line through OPCW training management system. The details to be filled online are stated in Annexure-IV.

The details of nominations for the OPCW sponsored events can be filled online through OPCW Training Management System (<https://training.nacwc.gov.in>) available on the NACWC web portal (<https://nacwc.nic.in>).

The nomination by NACWC for the concerned training/workshop/seminar/meeting etc. will be purely on the basis of merit i.e. preference will be given to Schedule-2 and 3 chemical facilities as well as candidates working with the National Authority or other Government Agency responsible for implementation of the Chemical Weapons Convention. The Endorsement letter, subsequent to the approval of Chairman, NACWC will be issued to nominee of Central/State/Private Entities. If the OPCW requests that the nominations are to be submitted online then it will be the responsibility of nominated individual(s) to fill the personal and other details on-line on the OPCW website (<http://apps.opcw.org/eventus>) and the nominee(s) should ensure that Performa prescribed in the Format of EVENTUS also is filled by them and the prescribed guidelines are required to be fulfilled by the nominee(s). The OPCW will communicate the invitation to the nominee(s) subject to fulfilling the requirement.

It is expected that the Nominee(s) exhibit excellent conduct while attending the concerned event. After completion of the training/seminar/workshop, a detailed report along with presentation is required to be submitted to the NACWC.

While proceeding to attend the concerned event organized by the OPCW, the nominee:

- Should have basic knowledge of the CWC Act, 2000.
- Make sure about the passport i.e. valid and protect the passport and report it promptly if it is lost, stolen or damaged during the period of a specific program.
- Must familiarize with the visiting countries.
- Make sure about the proper visas for the countries the participant is visiting or transiting and check any other entry or exit requirements.
- Take personal responsibility for travel choices, safety, finances and behavior overseas, including obeying the laws of the visiting country.
- If get arrested or detained for some reason, insist on Consular access (under the Vienna Convention) to a representative from the nearest Indian Embassy/Consulate.
- Make sure of proper coordination with the NACWC (contact point JS/JD Tel. No: 24675763/24675691) and the Indian Embassy in the concerned visiting country.
- Presentation may be given in the specific event by the participant(s) should be in consultation with the NACWC.
- Should not illuminate irrelevant information which has national concern during the program.
- Who is outside from the Government Sector should adhere to the instructions given by the representative from the NACWC.
- From the Government Sector should adhere to the instructions given by the NACWC.
- Should focus on the subject matter for which the event is being organized.
- Are expected to implement the lessons learnt from the event attended in his day-to-day working/duties.
- Should share their lessons/experiences acquired during the event attended with the NACWC and parent institution.
- Must submit individual tour report to the NACWC within one week period after returning from the program attended.