

**F.No. M-21020/3/2023-TECH**  
**Government of India**  
**Cabinet Secretariat**  
**National Authority (Chemical Weapons Convention)**

1<sup>st</sup> Floor, Chanakya Bhavan, Chanakyapuri,  
New Delhi – 110021, 27<sup>th</sup> March, 2023

**Subject:** Call for Nominations for an Invitation to attend an Online Presentation on the International Cooperation and Assistance Programme on Thursday, 4 May 2023 - Regarding.

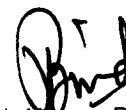
The National Authority for Chemical Weapons Convention (NACWC) has been set up under the cabinet Secretariat, Government of India to fulfil the obligations of the Chemical Weapons Convention (CWC) and to act as the National focal point for effective liaison with the Organization for the Prohibition of Chemical Weapons (OPCW) and other State parties on matter relating to the convention. Further as per Section 9(iii) of the Chemical Weapons Convention (CWC) rule 2016, 'the Authority shall function as the nodal agency for facilitating the participation of the officials and other nationals in the training courses conducted or coordinated with the Organisation and also other institutions working in the area related to the Convention.'

2. In this regards, Indian National Authority CWC has received the details of an online course vide Note No. S/2157/2023, 22<sup>nd</sup> March, 2023, of the above course received from the Technical Secretariat (TS), Organization for the Prohibition of Chemical Weapons (OPCW), Hague, Netherland, seeking nominations on the above mentioned subject.

3. It is further informed that, this Programme is technical in nature and purpose of the presentation is to strengthen national capacities to professionals. This training programme is to provide an update on capacity-building, skills-development, and knowledge-sharing opportunities in support of States Parties' efforts towards achieving the full, effective, and non-discriminatory implementation of the Convention. They are focused on facilitating the implementation of national obligations, promoting the peaceful uses of chemistry, and enhancing protection and response capabilities against the use, or threat of use, of chemical weapons, in accordance with the Convention.

4. In-line with the above, one nominations of suitable, qualified and experienced officer(s) of appropriate level along with relevant documents as per the above TS note in your organization may be sent to this office latest by 21<sup>st</sup> April, 2023 through the National Authority-CWC online portal- OPCW Training Management System (<https://training.nacwc.gov.in/Login.aspx>) with strict adherence to the "Revised Guidelines for OPCW sponsored events" issued and hosted on the National Authority-CWC website.

Encl: As above



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**To,**

1. Director (D&ISA), Ministry of External Affairs, R.No. 40-B, South Block, New Delhi-11, Tel: 23011160, Fax: 23015318, Email: dirdisa@mea.gov.in
2. The Director General, Indian Chemical Council (ICC), Sir, Vithaldas Chambers, 6<sup>th</sup> Floor, Mumbai Samachar Marg, Mumbai – 400 001, Maharashtra.
3. The Director General, CSIR & Secretary DSIR, Council of Scientific and Industrial Research, Anusandhan Bhawan, 2 Rafi Ahmed Kidwai Marg, New Delhi – 110 001
4. The Joint Secretary, Department of Science & Technology (DST), Technology Bhawan, New Mehrauli Road, Block C, Adchini, New Delhi – 110016.
5. The Secretary, Department of Defence R&D and Chairman, DRDO, DRDO Bhawan, Rajaji Marg, New Delhi-110011

6. The Director General, Directorate General of NDRF, 6th floor, NDCC-II Building, Jai Singh Road, New Delhi – 110001.
7. The Director General (Life Sciences), Defence Research & Development Organisation, Room No. 338, DRDO Bhawan, New Delhi – 110 011.
8. Colonel PP (Concepts & Training), Directorate General of Perspective Planning (CBRN), General Staff Branch, IHQ of Ministry of Defence (MoD), (Army), Room No.-123, 'A' Wing, Sena Bhawan, New Delhi – 110011.
9. The Joint Secretary (IS-I), internal Security-I Division, North Block, Ministry of Home Affairs, New Delhi – 110001.
10. The Joint Secretary (Training) & CVO, Department of Defence, Ministry of Defence, South Block, Central Secretariat, Rajpath Marg, New Delhi – 110 011.
11. The Joint Secretary (Disaster Management), Hall 'B', 3<sup>rd</sup> Floor, NDCC-II Building, Jai Singh Road, New Delhi – 110 001
12. The Deputy Director General, Department of Chemicals & Petrochemicals (DCPC), ministry of Chemicals & Fertilizers, 419C, 4<sup>th</sup> floor, Shastri Bhawan, New Delhi – 110 001
13. The Director, Defence Research & Development Establishment (DRDE), Jhansi Road, Gwalior-474 002, Madhya Pradesh.
14. The Director, Institute of Pesticide Formulation Technology (IPFT), HSIDC, Sector 20, Udyog Vihar Opposite Ambience Mall, Gurugram, 122016
15. The Director, National Chemical Laboratory (NCL), Dr. Homi Bhabha Road, Pune - 411 008, Maharashtra.
16. The Director, Indian Institute of Science (IISc), CV Raman Rd, Bengaluru, Karnataka – 560012.
17. The Director, National Physical Laboratory (NPL), Dr. KS Krishnan Marg, Pusa, New Delhi – 110012.
18. The Director, Tata Institute of Fundamental Research (TIFR), Homi Bhabha Road, Colaba, Mumbai – 400005.



(Dr. Vimlesh Kumar Bind)



S/2157/2023  
22 March 2023  
ENGLISH only

### NOTE BY THE TECHNICAL SECRETARIAT

#### INVITATION TO ATTEND AN ONLINE PRESENTATION ON THE INTERNATIONAL COOPERATION AND ASSISTANCE PROGRAMME

##### INTRODUCTION

1. The OPCW Technical Secretariat (hereinafter “the Secretariat”) would like to inform States Parties that it will hold an online information event on Thursday, 4 May 2023 to brief OPCW States Parties on the broad range of services and opportunities offered by the International Cooperation and Assistance Division (ICA) in support of States Parties’ efforts to meet their obligations under the Chemical Weapons Convention (hereinafter “the Convention”).
2. The International Cooperation and Assistance Programme (ICA) offers a range of capacity-building, skills-development, and knowledge-sharing opportunities in support of States Parties’ efforts towards achieving the full, effective, and non-discriminatory implementation of the Convention. They are focused on facilitating the implementation of national obligations, promoting the peaceful uses of chemistry, and enhancing protection and response capabilities against the use, or threat of use, of chemical weapons, in accordance with the Convention. The ICA comprises three branches: the Implementation Support Branch, the Assistance and Protection Branch, and the International Cooperation Branch (ICB), which play a distinct supporting role for Articles VII, X, and XI of the Convention, respectively. By working collaboratively through these three branches, the ICA strives to provide integrated support to States Parties in fulfilling their obligations under the Convention, and in promoting the peaceful and secure uses of chemistry.
3. The Implementation Support Branch assists the States Parties in establishing and strengthening national implementation measures, including the development of legislative and regulatory frameworks, in accordance with Article VII of the Convention. This branch offers tailored support, including technical advice, capacity-building initiatives, and sharing best practices.
4. The Assistance and Protection Branch provides States Parties with expert advice and programmes to develop and improve their emergency response capacity against the use or threat of use of chemical weapons under Article X of the Convention. It provides specialised training, equipment, and expertise to help States Parties prepare for and respond to chemical incidents, ensuring timely assistance and protection.



5. The ICB is responsible for supporting the economic and technological development of States Parties, in line with Article XI of the Convention. Among its other tasks, the ICB focuses on developing and implementing wide-ranging international cooperation and capacity-building programmes and customised and analytical trainings, including specialised laboratory and proficiency trainings, scientific grants, and research fellowships.
6. The inauguration of the OPCW Centre for Chemistry and Technology (ChemTech Centre), presents an excellent opportunity for the ICA to enhance the technical support and assistance it provides. By utilising and leveraging the state-of-the-art training and laboratory facilities available at the new premises, the ICA aims to provide even greater benefits to States Parties.
7. While this information event aims to increase awareness of the comprehensive portfolio of programmes and assistance offered by the ICA, it will focus on the ICB's offerings, including the specialised and customised trainings designed to advance and strengthen chemical safety and security management in OPCW States Parties. It will provide information on expert training programmes aimed at developing analytical skills for the analysis of chemicals relevant to the Convention, specialised technical support offered to build upon and maintain the technical capabilities of analytical chemistry laboratories, opportunities for research grants, fellowships, and technical services that support the exchange of information and foster the peaceful uses of chemistry. Attendees can also expect to learn about the application process for the ICA's expansive portfolio of technical assistance programmes and opportunities.
8. This event is designed for National Authorities and Permanent Representations to the OPCW, as well as interested institutions and professionals in the chemical industry and academia, as endorsed by their respective National Authorities or Permanent Representations to the OPCW. It will take place online via MS Teams on **Thursday, 4 May 2023, from 13:00 CET to 18:00 CET** and will be delivered live by the ICA team from the ChemTech Centre in Nootdorp, the Netherlands.
9. National Authorities and Permanent Representations to the OPCW are strongly encouraged to nominate representatives to participate in the event. They are especially encouraged to support and endorse the participation of suitable female representatives and delegates for the event.

## **REGISTRATION**

10. Those interested in participating are requested to register for the event through Eventus, the OPCW's online event management system (<https://apps.opcw.org/eventus>), by **Friday, 28 April 2023**. Applicants must first create an account and then register for the event. It is important that the participants reconfirm their email address and contact number for registration purposes.
11. Only applicants endorsed by the National Authority or the Permanent Representation of the applicant's country to the OPCW will be considered, and will receive an online MS Teams link, closer to the event date.
12. The deadline for receipt of endorsed online application in Eventus is **Friday, 28 April 2023**. Additional information, if needed, may be obtained from the International Cooperation and Assistance Division or via email ([icb.events@opcw.org](mailto:icb.events@opcw.org)).

# Revised Guidelines For OPCW Sponsored Events

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Organization for Prohibition of Chemical Weapons, Technical Secretariat (OPCW-TS) identifies requirements of different States Parties and invites nominations every year for Safety and Security of Chemical Industries, Laboratory Skill Development, Customs, Assistance and Protection against the use of Chemical Weapons and internship for University Students.

The event calendar for training/workshop/seminar/meeting etc. provided by the OPCW annually is being uploaded on the National Authority Chemical Weapons Convention (NACWC) website seeking nominations from various stakeholders. The aforesaid training calendar and related Office Memo's (OMs) are uploaded on NACWC's website along with OPCW-TS Note. Several subject specific trainings are also communicated to concerned Central/ State Departments and Private Institutions for seeking nominations.

The nominations of Central Government Departments/Institutions/Organizations while sending the nominations (in the format provided by TS, OPCW) are requested to adhere to the NACWC stated deadlines. Nominations of Central Government officials should invariably be accompanied with Departmental vigilance clearance certificate. The nominations from Central Government Departments/Institutions/Undertakings should fill the details through OPCW training management system, routing the application through the concerned Ministry. The details to be filled online are stated in Annexure-I.

The nominations of State Government Institutions/private entities/individuals should be routed through concerned Department/Ministry under the respective State Government filling the details online through OPCW training management system. The details to be filled online are stated in Annexure-II.

The nominations of Central/State/Private entities/individuals for the OPCW sponsored events on Chemical Emergencies/Disaster Management should be sent through proper channel and routed through concerned Department/Ministry under the respective Central/State Government by filling the details through OPCW training management system. The details to be filled online are stated in Annexure-III.

For chemical facilities Private entities/individuals for the OPCW sponsored events other than Chemical Emergencies/Disaster Management are required to be filled on line through OPCW training management system. The details to be filled online are stated in Annexure-IV.

The details of nominations for the OPCW sponsored events can be filled online through OPCW Training Management System (<https://training.nacwc.gov.in>) available on the NACWC web portal (<https://nacwc.nic.in>).

The nomination by NACWC for the concerned training/workshop/seminar/meeting etc. will be purely on the basis of merit i.e. preference will be given to Schedule-2 and 3 chemical facilities as well as candidates working with the National Authority or other Government Agency responsible for implementation of the Chemical Weapons Convention. The Endorsement letter, subsequent to the approval of Chairman, NACWC will be issued to nominee of Central/State/Private Entities. If the OPCW requests that the nominations are to be submitted online then it will be the responsibility of nominated individual(s) to fill the personal and other details on-line on the OPCW website (<http://apps.opcw.org/eventus>) and the nominee(s) should ensure that Performa prescribed in the Format of EVENTUS also is filled by them and the prescribed guidelines are required to be fulfilled by the nominee(s). The OPCW will communicate the invitation to the nominee(s) subject to fulfilling the requirement.

It is expected that the Nominee(s) exhibit excellent conduct while attending the concerned event. After completion of the training/seminar/workshop, a detailed report along with presentation is required to be submitted to the NACWC.

While proceeding to attend the concerned event organized by the OPCW, the nominee:

- Should have basic knowledge of the CWC Act, 2000.
- Make sure about the passport i.e. valid and protect the passport and report it promptly if it is lost, stolen or damaged during the period of a specific program.
- Must familiarize with the visiting countries.
- Make sure about the proper visas for the countries the participant is visiting or transiting and check any other entry or exit requirements.
- Take personal responsibility for travel choices, safety, finances and behavior overseas, including obeying the laws of the visiting country.
- If get arrested or detained for some reason, insist on Consular access (under the Vienna Convention) to a representative from the nearest Indian Embassy/Consulate.
- Make sure of proper coordination with the NACWC (contact point JS/JD Tel. No: 24675763/24675691) and the Indian Embassy in the concerned visiting country.
- Presentation may be given in the specific event by the participant(s) should be in consultation with the NACWC.
- Should not illuminate irrelevant information which has national concern during the program.
- Who is outside from the Government Sector should adhere to the instructions given by the representative from the NACWC.
- From the Government Sector should adhere to the instructions given by the NACWC.
- Should focus on the subject matter for which the event is being organized.
- Are expected to implement the lessons learnt from the event attended in his day-to-day working/duties.
- Should share their lessons/experiences acquired during the event attended with the NACWC and parent institution.
- Must submit individual tour report to the NACWC within one week period after returning from the program attended.