

**F.No. M-21012/24/2023-TECH**  
**Government of India**  
**Cabinet Secretariat**  
**National Authority (Chemical Weapons Convention)**

1<sup>st</sup> Floor, Chanakya Bhavan, Chanakyapuri,  
New Delhi – 110021, 16<sup>th</sup> June, 2023

**Subject:** Call for Nominations for a Course on Investigation of Incidents Involving Toxic Chemicals for States Parties in Asia”, which is planned to start the 4 September 2023 in an online format, followed by a face to face course to be held from 13 to 24 November 2023 in Singapore- regarding

The National Authority for Chemical Weapons Convention (NACWC) has been set up under the cabinet Secretariat, Government of India to fulfil the obligations of the Chemical Weapons Convention (CWC) and to act as the National focal point for effective liaison with the Organization for the Prohibition of Chemical Weapons (OPCW) and other State parties on matter relating to the convention. Further as per Section 9(iii) of the Chemical Weapons Convention (CWC) rule 2016, 'the Authority shall function as the nodal agency for facilitating the participation of the officials and other nationals in the training courses conducted or coordinated with the Organisation and also other institutions working in the area related to the Convention.'

2. In this regards, Indian National Authority has received the details of above mentioned course vide Note No. L/ICA/APB-507/23, Dated 12<sup>th</sup> June, 2023, from the Technical Secretariat The Hague, The Netherland, seeking nomination.

3. It is further informed that the course is a capacity-building initiative within the framework of Article X of the Chemical Weapons Convention to support the OPCW Member States to strengthen participants' capacity with initial and advanced incident site management and investigative approach principles (incident or crime scene), by the most innovative investigation techniques to identify, collect, analyse and collate technical information including forensic evidence (pre & post incident) involving Chemical Warfare Agents (CWA) and Toxic Industrial Chemicals (TIC).

4. In-line with the above, one nomination of suitable, qualified and experienced officer of appropriate level along with relevant documents as per the above TS note in your organization may be sent to this office latest by 21<sup>st</sup> June, 2023 through the National Authority-CWC online portal- OPCW Training Management System (<https://training.nacwc.gov.in/Login.aspx>) with strict adherence to the "Revised Guidelines for OPCW sponsored events" issued and hosted on the National Authority-CWC website.

Encl: As above




Dr. Vimlesh Kumar Bind  
Adviser (NACWC)  
Tel: 011-24675694  
Email: vimlesh.bind@gov.in

To,

1. The Director General, Directorate General of NDRF, 6th floor, NDCC-II Building, Jai Singh Road, New Delhi – 110001.

2. Colonel PP (Concepts & Training), Directorate General of Perspective Planning (CBRN), General Staff Branch, IHQ of Ministry of Defence (MoD), (Army), Room No.-123, 'A' Wing, Sena Bhawan, New Delhi – 110011.
3. The Joint Secretary (Training) & CVO, Department of Defence, Ministry of Defence, South Block, Central Secretariat, Rajpath Marg, New Delhi – 110 011.
4. The Joint Secretary (Disaster Management), Hall 'B', 3<sup>rd</sup> Floor, NDCC-II Building, Jai Singh Road, New Delhi – 110 001
5. The Deputy Director General, Department of Chemicals & Petrochemicals (DCPC), ministry of Chemicals & Fertilizers, 419C, 4<sup>th</sup> floor, Shastri Bhawan, New Delhi – 110 001

  
15/06/2023





OPCW

Organisation for the Prohibition of Chemical Weapons

The Hague, 12 June 2023

L/ICA/APB-507/23

**Subject:** Course on Investigation of Incidents Involving Toxic Chemicals for States Parties in Asia, September to November 2023

The Technical Secretariat (“the Secretariat”) of the Organisation for the Prohibition of Chemical Weapons (OPCW) is pleased to invite your National Authority to nominate Law Enforcement Officer candidates to participate in an “*Course on Investigation of Incidents Involving Toxic Chemicals for States Parties in Asia*”, which is planned to start the 4 September 2023 in an online format, followed by a face to face course to be held from 13 to 24 November 2023 in Singapore.

This course is a capacity-building initiative within the framework of Article X of the Chemical Weapons Convention to support the OPCW Member States to strengthen participants' capacity with initial and advanced incident site management and investigative approach principles (incident or crime scene), by the most innovative investigation techniques to identify, collect, analyse and collate technical information including forensic evidence (pre & post incident) involving Chemical Warfare Agents (CWA) and Toxic Industrial Chemicals (TIC).

The course will also facilitate the exchange of information and experiences regarding the implementation of Article X of the Chemical Weapons Convention and provide a forum for discussion among Member States on future cooperation in the regional areas.

The Secretariat expects to be able to sponsor a limited number of participants from States Parties. Each nomination should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel and medical insurance and will provide a limited subsistence allowance to cover sundry expenses. Further details regarding accommodation, the course venue, and transport will be provided in due course. All nominations from SPs must be formally endorsed by the National Authority.

The course will be conducted in English, and no interpretation services of any kind will be provided. Participants are therefore expected to have a good command of the English language, both written and oral.

Participants are requested to obtain any necessary visas and vaccinations (including COVID-19 vaccinations), before travelling to Singapore.

Interested applicants are invited to register their nomination online through Eventus - the OPCW event management system—no later than 30 June 2023. The Eventus registration link is accessible via the OPCW website at: <https://apps.opcw.org/eventus/Home?eventid=476>

**Only selected participants with the approval of their National Authority will be accepted to attend this course.**

Endorsement of applications will be made by National Authorities through the Eventus platform.

Additional information about the course may be obtained from the Assistance and Protection Branch, International Cooperation and Assistance Division. The contact persons are Mr Patrick Wengler (email: [patrick.wengler@opcw.org](mailto:patrick.wengler@opcw.org), telephone + 31704163423) and Mrs Maria Elena Bruno-Pousadela (email: [mariaelena.bruno-pousadela@opcw.org](mailto:mariaelena.bruno-pousadela@opcw.org), tel. +3170416 3217).

Yours sincerely,



Gareth Williams

**Special Advisor to the Direct-General on Assistance and Protection**  
International Cooperation and Assistance Division

To: National Authorities of States Parties in the Asia Region

Copy: Permanent Representations of States Parties in the Asia Region

# Revised Guidelines For OPCW Sponsored Events

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Organization for Prohibition of Chemical Weapons, Technical Secretariat (OPCW-TS) identifies requirements of different States Parties and invites nominations every year for Safety and Security of Chemical Industries, Laboratory Skill Development, Customs, Assistance and Protection against the use of Chemical Weapons and internship for University Students.

The event calendar for training/workshop/seminar/meeting etc. provided by the OPCW annually is being uploaded on the National Authority Chemical Weapons Convention (NACWC) website seeking nominations from various stakeholders. The aforesaid training calendar and related Office Memo's (OMs) are uploaded on NACWC's website along with OPCW-TS Note. Several subject specific trainings are also communicated to concerned Central/ State Departments and Private Institutions for seeking nominations.

The nominations of Central Government Departments/Institutions/Organizations while sending the nominations (in the format provided by TS, OPCW) are requested to adhere to the NACWC stated deadlines. Nominations of Central Government officials should invariably be accompanied with Departmental vigilance clearance certificate. The nominations from Central Government Departments/Institutions/Undertakings should fill the details through OPCW training management system, routing the application through the concerned Ministry. The details to be filled online are stated in Annexure-I.

The nominations of State Government Institutions/private entities/individuals should be routed through concerned Department/Ministry under the respective State Government filling the details online through OPCW training management system. The details to be filled online are stated in Annexure-II.

The nominations of Central/State/Private entities/individuals for the OPCW sponsored events on Chemical Emergencies/Disaster Management should be sent through proper channel and routed through concerned Department/Ministry under the respective Central/State Government by filling the details through OPCW training management system. The details to be filled online are stated in Annexure-III.

For chemical facilities Private entities/individuals for the OPCW sponsored events other than Chemical Emergencies/Disaster Management are required to be filled on line through OPCW training management system. The details to be filled online are stated in Annexure-IV.

The details of nominations for the OPCW sponsored events can be filled online through OPCW Training Management System (<https://training.nacwc.gov.in>) available on the NACWC web portal (<https://nacwc.nic.in>).

The nomination by NACWC for the concerned training/workshop/seminar/meeting etc. will be purely on the basis of merit i.e. preference will be given to Schedule-2 and 3 chemical facilities as well as candidates working with the National Authority or other Government Agency responsible for implementation of the Chemical Weapons Convention. The Endorsement letter, subsequent to the approval of Chairman, NACWC will be issued to nominee of Central/State/Private Entities. If the OPCW requests that the nominations are to be submitted online then it will be the responsibility of nominated individual(s) to fill the personal and other details on-line on the OPCW website (<http://apps.opcw.org/eventus>) and the nominee(s) should ensure that Performa prescribed in the Format of EVENTUS also is filled by them and the prescribed guidelines are required to be fulfilled by the nominee(s). The OPCW will communicate the invitation to the nominee(s) subject to fulfilling the requirement.

It is expected that the Nominee(s) exhibit excellent conduct while attending the concerned event. After completion of the training/seminar/workshop, a detailed report along with presentation is required to be submitted to the NACWC.

While proceeding to attend the concerned event organized by the OPCW, the nominee:

- Should have basic knowledge of the CWC Act, 2000.
- Make sure about the passport i.e. valid and protect the passport and report it promptly if it is lost, stolen or damaged during the period of a specific program.
- Must familiarize with the visiting countries.
- Make sure about the proper visas for the countries the participant is visiting or transiting and check any other entry or exit requirements.
- Take personal responsibility for travel choices, safety, finances and behavior overseas, including obeying the laws of the visiting country.
- If get arrested or detained for some reason, insist on Consular access (under the Vienna Convention) to a representative from the nearest Indian Embassy/Consulate.
- Make sure of proper coordination with the NACWC (contact point JS/JD Tel. No: 24675763/24675691) and the Indian Embassy in the concerned visiting country.
- Presentation may be given in the specific event by the participant(s) should be in consultation with the NACWC.
- Should not illuminate irrelevant information which has national concern during the program.
- Who is outside from the Government Sector should adhere to the instructions given by the representative from the NACWC.
- From the Government Sector should adhere to the instructions given by the NACWC.
- Should focus on the subject matter for which the event is being organized.
- Are expected to implement the lessons learnt from the event attended in his day-to-day working/duties.
- Should share their lessons/experiences acquired during the event attended with the NACWC and parent institution.
- Must submit individual tour report to the NACWC within one week period after returning from the program attended.