

File No. M-21020/7/2024-TECH
Government of India
Cabinet Secretariat
National Authority Chemical Weapons Convention

1st Floor, Chanakya Bhawan, Chanakyapuri,
New Delhi, dated 14th July, 2024.

OFFICE MEMORANDUM

Subject: Call for nominations for an Online Regional Seminar on the Chemical Weapons Convention and Chemical Safety and Security Management for Member States of the OPCW in the Asia region - 15 October 2024 – regarding.

India is a signatory to the Chemical Weapons Convention (CWC). The Organization for the Prohibition of Chemical Weapons (OPCW), with headquarters at the Hague, The Netherlands is the implementing body of CWC. National Authority Chemical Weapons Convention (NACWC) functions as the main agency responsible for facilitating the participation of its officials and other Indian nationals in training courses conducted by OPCW in the field of the Convention.


2. In this regard, please find enclosed herewith a copy of the Technical Secretariat Note No. S/2305/2024 dated 10 July 2024, received from OPCW, seeking nominations for the above-mentioned subject online seminar.

3. In line with above, nominations of suitable, qualified and experienced candidates as per the requirements of the course, along with relevant documents following the 'Revised Guidelines for OPCW sponsored events' issued by NACWC (enclosed) may please be sent to this office **latest by 5 August 2024** through online portal – OPCW Training Management System (<https://training.nacwc.in>). Further, keeping in view the purpose of the course, selection will be done based on their qualifications and experience. Applicants who have already participated in the similar previous programme(s) may not be nominated for the course.

4. After attending the course, the participant has to submit a report and a presentation to the National Authority.

5. This issues with the approval of Competent Authority.




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To,

1. The Director General, Directorate General of NDRF, 6th floor, NDCC-II Building, Jai Singh Road, New Delhi – 110001
2. The Director General, Indian Chemical Council (ICC), Sir, Vithaldas Chambers, 6th Floor, Mumbai Samachar Marg, Mumbai – 400 001, Maharashtra
3. The President, Federation of Indian Chambers of Commerce & Industry (FICCI), 1, Federation house, Tansen Marg, Todermal Road Area, Mandi House, New Delhi - 110001
4. The President, Confederation of Indian Industry (CII), the Mantosh Sondhi Centre, 23, institutional Area, Lodi road, New Delhi – 110003.



OPCW

Technical Secretariat

S/2305/2024
10 July 2024
ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS
FOR AN ONLINE REGIONAL SEMINAR ON THE CHEMICAL WEAPONS
CONVENTION AND CHEMICAL SAFETY AND SECURITY MANAGEMENT
FOR MEMBER STATES OF THE OPCW IN THE ASIA REGION
15 OCTOBER 2024**

1. The Technical Secretariat of the OPCW (the Secretariat) wishes to inform Member States that an online regional seminar on the Chemical Weapons Convention (the Convention) and chemical safety and security management for Member States of the OPCW in the Asia region will be held on 15 October 2024. National Authorities or governmental representatives responsible for chemical safety and security management, representatives from chemical industry associations, and managers involved in chemical industry safety and security and Responsible Care[®] are invited to submit applications for the seminar, which is being organised to further promote international cooperation programmes that focus on chemical industry outreach and industry-related aspects of the implementation of Article XI of the Convention.
2. The aim of the seminar is to support chemical safety and security management in the chemical industry in the Asia region. The overall goal is to sensitise States Parties to the Convention to the new approaches that can be adopted in relation to chemical safety and security management, with a particular focus on providing assistance to small and medium-sized enterprises (SMEs). By promoting and disseminating standardised and best practices in chemical safety and security, the seminar will benefit chemical industry personnel who are involved in safety and security management issues, enhance the capacities of National Authorities and chemical industry associations in Member States of the OPCW in the region, and indirectly benefit the general public as a whole.
3. The objectives of the seminar are to:
 - (a) provide an opportunity for participating Member States to consider and discuss specific chemical safety and security management issues related to chemical processes that have a direct bearing on the effective implementation of the Convention;
 - (b) contribute to sharing information and exchanging experiences on the practical implementation of chemical safety and security management programmes;
 - (c) review best practices related to the safe and secure management of chemicals, and generate, through interactions and discussions, recommendations on the structure of future standardised seminars in order to promote these practices in SMEs in the region;



- (d) foster broader cooperation between States Parties on issues related to the chemical industry to ensure the achievement of the objectives of Article XI of the Convention (promoting the peaceful uses of chemistry); and
 - (e) enhance and promote the safe handling of chemicals at the national level.
4. The seminar programme will be provided to the selected participants in due course.

ADMISSION REQUIREMENTS

5. The seminar is open to participants who:
- (a) are citizens of OPCW Member States in the Asia region;
 - (b) have at least five years of professional working experience in academia, science and technology institutions, the chemical industry, industry associations, or regulatory agencies in the field of chemical safety and security;
 - (c) have not attended similar events organised by the OPCW in the last three years; and
 - (d) have a good written and oral command of English (no interpretation services of any kind will be provided during the event).
6. The Secretariat will select the participants based on their qualifications and experience.

APPLICATION PROCEDURE

7. Interested candidates are invited to submit their applications through Eventus, the OPCW event management system (<https://eventus.opcw.org/>). Applicants must first create an account and then register for the event.
8. Each application must be endorsed digitally in the Eventus platform by the respective National Authority or Permanent Representation of the nominee's country to the OPCW, and be accompanied by a curriculum vitae or a short abstract describing the applicant's current research, work, and projects, in particular in the areas of chemical safety and security. Only nominations endorsed by the National Authority or Permanent Representation will be considered. **Member States and National Authorities are strongly encouraged to support and endorse applications from suitable female candidates for the event.**
9. Applications must be submitted in Eventus **no later than 16 August 2024. Incomplete or improperly filled out applications will not be considered.** Additional information may be obtained from the International Cooperation Branch of the International Cooperation and Assistance Division. The contact persons are Ms Ting Zhang, Senior Project Assistant (ting.zhang@opcw.org) and Mr Massimo de Rienzo, Senior Programme Officer (massimo.derienzo@opcw.org).

Revised Guidelines For OPCW Sponsored Events

1. Organization for Prohibition of Chemical Weapons, Technical Secretariat (OPCW-TS) identifies requirements of different States Parties and invites nominations every year for Safety and Security of Chemical Industries, Laboratory Skill Development, Customs, Assistance and Protection against the use of Chemical Weapons and internship for University Students.
2. The event calendar for training/workshop/seminar/meeting etc. provided by the OPCW annually is being uploaded on the National Authority Chemical Weapons Convention (NACWC) website seeking nominations from various stakeholders. The aforesaid training calendar and related Office Memo's (OMs) are uploaded on NACWC's website along with OPCW-TS Note. Several subject specific trainings are also communicated to concerned Central/ State Departments and Private Institutions for seeking nominations.
3. The nominations of Central Government Departments/Institutions/Organizations while sending the nominations (in the format provided by TS, OPCW) are requested to adhere to the NACWC stated deadlines. Nominations of Central Government officials should invariably be accompanied with Departmental vigilance clearance certificate. The nominations from Central Government Departments/Institutions/Undertakings should fill the details through OPCW training management system, routing the application through the concerned Ministry. The details to be filled online are stated in Annexure-I.
4. The nominations of State Government Institutions/private entities/individuals should be routed through concerned Department/Ministry under the respective State Government filling the details online through OPCW training management system. The details to be filled online are stated in Annexure-II.
5. The nominations of Central/State/Private entities/individuals for the OPCW sponsored events on Chemical Emergencies/Disaster Management should be sent through proper channel and routed through concerned Department/Ministry under the respective Central/State Government by filling the details through OPCW training management system. The details to be filled online are stated in Annexure-III.
6. For chemical facilities Private entities/individuals for the OPCW sponsored events other than Chemical Emergencies/Disaster Management are required to be filled on line through OPCW training management system. The details to be filled online are stated in Annexure-IV.
7. The details of nominations for the OPCW sponsored events can be filled online through OPCW Training Management System (<https://training.nacwc.gov.in>) available on the NACWC web portal (<https://nacwc.nic.in>).

8. The nomination by NACWC for the concerned training/workshop/seminar/meeting etc. will be purely on the basis of merit i.e. preference will be given to Schedule-2 and 3 chemical facilities as well as candidates working with the National Authority or other Government Agency responsible for implementation of the Chemical Weapons Convention. The Endorsement letter, subsequent to the approval of Chairman, NACWC will be issued to nominee of Central/State/Private Entities. If the OPCW requests that the nominations are to be submitted online then it will be the responsibility of nominated individual(s) to fill the personal and other details on-line on the OPCW website (<http://apps.opcw.org/eventus>) and the nominee(s) should ensure that Performa prescribed in the Format of EVENTUS also is filled by them and the prescribed guidelines are required to be fulfilled by the nominee(s). The OPCW will communicate the invitation to the nominee(s) subject to fulfilling the requirement.
9. It is expected that the Nominee(s) exhibit excellent conduct while attending the concerned event. After completion of the training/seminar/workshop, a detailed report along with presentation is required to be submitted to the NACWC.
10. While proceeding to attend the concerned event organized by the OPCW, the nominee:
- Should have basic knowledge of the CWC Act, 2000.
 - Make sure about the passport i.e. valid and protect the passport and report it promptly if it is lost, stolen or damaged during the period of a specific program.
 - Must familiarize with the visiting countries.
 - Make sure about the proper visas for the countries the participant is visiting or transiting and check any other entry or exit requirements.
 - Take personal responsibility for travel choices, safety, finances and behavior overseas, including obeying the laws of the visiting country.
 - If get arrested or detained for some reason, insist on Consular access (under the Vienna Convention) to a representative from the nearest Indian Embassy/Consulate.
 - Make sure of proper coordination with the NACWC (contact point JS/JD Tel. No: 24675763/24675691) and the Indian Embassy in the concerned visiting country.
 - Presentation may be given in the specific event by the participant(s) should be in consultation with the NACWC.
 - Should not illuminate irrelevant information which has national concern during the program.
 - Who is outside from the Government Sector should adhere to the instructions given by the representative from the NACWC.
 - From the Government Sector should adhere to the instructions given by the NACWC.
 - Should focus on the subject matter for which the event is being organized.
 - Are expected to implement the lessons learnt from the event attended in his day-to-day working/duties.
 - Should share their lessons/experiences acquired during the event attended with the NACWC and parent institution.
 - Must submit individual tour report to the NACWC within one week period after returning from the program attended.