

File No. M-11016/1/2014-NA
Government of India
Cabinet Secretariat
National Authority Chemical Weapons Convention

1st Floor, Chanakya Bhawan, Chanakyapuri,
New Delhi, dated 20 January, 2025.

OFFICE MEMORANDUM


Subject: Call for nominations for the Fifty-Seventh Official OPCW Proficiency Test – regarding.

India is a signatory to the Chemical Weapons Convention (CWC). The Organization for the Prohibition of Chemical Weapons (OPCW), with headquarters at the Hague, The Netherlands is the implementing body of CWC. National Authority Chemical Weapons Convention (NACWC) functions as the main agency responsible for facilitating the participation of Indian laboratories in Proficiency Testing conducted by OPCW in the field of the Convention.

2. Please find enclosed herewith a copy of the Technical Secretariat (TS) Note vide no. S/2352/2025 dated 16th January, 2025, circulated by TS of the Organisation for the Prohibition of Chemical Weapons (OPCW), seeking nominations on the above mentioned Proficiency Test from interested laboratories.

3. In view of the above, it is requested to send nomination(s) in the requisite proforma (Annex of the TS note) for participation in the Fifty-Seventh Official OPCW Proficiency Test at the earliest to National Authority Chemical Weapons Convention (NACWC) for onward transmission to OPCW. The last date for receiving duly filled nomination forms to NACWC is **15th March, 2025**.

Encl: As above.


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To,

1. The Director General, CSIR & Secretary DSIR, Council of Scientific and Industrial Research, Anusandhan Bhawan, 2 Rafi Ahmed Kidwai Marg, New Delhi – 110 001
2. The Director, Defence Research and Development Establishment (DRDE), Ministry of Defence, Jhansi Road, Gwalior, Madhya Pradesh – 474 002.
3. The Director, Indian Institute of Chemical Technology (IICT), Uppal Rd, IICT Colony, Tarnaka, Hyderabad, Telangana – 500007
4. The Director, Institute of Pesticide Formulation Technology (IPFT), HSIDC, Sector 20, Udyog Vihar Opposite Ambience Mall, Gurugram, 122016
5. Director (Revenue Laboratories), Central Revenues Control Laboratory, Hill Side Road, Pusa, New Delhi- 110012
6. The Director, Indian Institute of Science (IISc), CV Raman Rd, Bengaluru, Karnataka – 560012.
7. The Director, Tata Institute of Fundamental Research, Homi Bhabha Road, Colaba, Mumbai – 400005.
8. All concerned.

**OPCW****Technical Secretariat**

S/2352/2025
16 January 2025
ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT**CALL FOR NOMINATIONS
FOR THE FIFTY-SEVENTH OFFICIAL OPCW PROFICIENCY TEST**

1. Following the Note by the Director-General announcing the tentative schedule for Official OPCW Proficiency Tests in 2025 and 2026 (S/2333/2024, dated 5 November 2024), the Technical Secretariat welcomes nominations for the Fifty-Seventh Official OPCW Proficiency Test, which will be conducted in April 2025.
2. Prospective first-time participants and those planning to take the test on a “trial” basis are requested to contact the OPCW Laboratory (see below for contact details) at their earliest convenience, as a more suitable introduction to Chemical Weapons Convention-related chemical analysis is available.
3. For the test, the Finnish Institute for Verification of the Chemical Weapons Convention (VERIFIN), Finland, will prepare the test samples, and the DEVCOM Chemical Biological Center, Forensic Analytical Laboratory, the United States of America, will assist in the evaluation of the results. The anticipated sample dispatch date is **25 April 2025**, and the samples will be shipped to the test participants from the sample preparation laboratory.
4. The test will be conducted in accordance with the following set of quality management system documents:
 - (a) “Standard Operating Procedure for the Organisation of OPCW Proficiency Tests” (QDOC/LAB/SOP/PT01);
 - (b) “Work Instruction for the Preparation of Test Samples for OPCW Proficiency Tests” (QDOC/LAB/WI/PT02);
 - (c) “Work Instruction for the Evaluation of Results of OPCW Proficiency Tests” (QDOC/LAB/WI/PT03); and
 - (d) “Work Instruction for the Reporting of the Results of the OPCW Proficiency Tests” (QDOC/LAB/WI/PT04).
5. Member States of the OPCW are invited to nominate participating laboratories by email (proficiency@opcw.org). The closing date for nominations is **30 March 2025**.



6. Nominations should contain the following information:
 - (a) the full name and address of the laboratory;
 - (b) the detailed sample delivery address (if different from the laboratory address);
 - (c) the name, telephone number, and email address of the laboratory contact person; and
 - (d) any other special requirements or information needed to ensure sample delivery.
7. The nomination form that is annexed to this document may be used to submit the nominations.
8. In order to confirm participation in the Fifty-Seventh Official OPCW Proficiency Test, previous test participants must, where required, submit to the OPCW Laboratory, **before 30 March 2025**, their follow-up action report stating the cause of the problem and the remedial actions they have taken as a result of their participation in the last proficiency test. Early submission of such reports is strongly encouraged.
9. Participants are required to contact the OPCW Laboratory by email (proficiency@opcw.org) before the sample dispatch date to confirm their contact details for the test sample delivery.
10. Participants are also requested to arrange internal customs clearance procedures for the samples in order to prevent any unnecessary delays during the sample delivery process.
11. The meeting to discuss the preliminary results of the test is tentatively scheduled to be held in the Netherlands on **15 July 2025**, at either the OPCW Main Building in The Hague, or the Centre for Chemistry and Technology in Pijnacker-Nootdorp.
12. Further information regarding participation in OPCW proficiency tests may be obtained by email from the OPCW Laboratory (proficiency@opcw.org; ferdinand.visser@opcw.org; daniel.noort@opcw.org; or sanila.velikeloth@opcw.org).

Annex: Fifty-Seventh Official OPCW Proficiency Test – Nomination Form

Annex**FIFTY-SEVENTH OFFICIAL OPCW PROFICIENCY TEST
NOMINATION FORM****(CLOSING DATE FOR NOMINATIONS: 30 MARCH 2025)**

Name of the laboratory	
Address of the laboratory	
Nature of work related to the Chemical Weapons Convention	
Quality management system and accreditation body (if any)	
Full sample delivery address (if different from laboratory address)	
Special requirements for sample delivery (e.g., customs requirements, preferred courier agency)	
Primary contact person's name, telephone number, and email address	
Secondary contact person's name, telephone number, and email address	
Date of follow-up report submission (if applicable)	
Name, signature, and affiliation of the person nominating the laboratory	
Approval of the National Authority (official seal and signature)	