

प्रथम तल, राष्ट्रपति भवन / 1st Floor, Rashtrapati Bhawan
नई दिल्ली-04/ New Delhi-04

Dated the 1st February, 2026

OFFICE MEMORANDUM

Subject: Invitation to apply for an Analytical Skills Development Course at the Institute of Pesticide Formulation Technology, Gurugram, India from 7 – 18 September 2026 – reg.

The undersigned is directed to refer to Technical Secretariat's S/2493/2026 dated 19th February, 2026 (**copy enclosed**), seeking nominations on the above-mentioned subject.

2. The NACWC being the national focal point seeks nominations of suitable and qualified candidates having a first degree (BSc or equivalent) in chemistry or analytical chemistry from a recognised university or institution, have been working in a chemical laboratory, research institution, or similar, preferably for at least three years, and are currently using GC and/or GC-MS equipment (or expect to do so in future). The relevant documents supporting the above-mentioned requirements and following the 'Guidelines for the OPCW sponsored events' issued by NACWC may please be sent to this office **latest by 27th March, 2026** through online portal - OPCW Training Management System (<https://training.nacwc.gov.in/Login.aspx>).

3. The Head of the concerned Department/Organization may also certify that the applicant is clear from vigilance angle and no departmental proceeding against the nominee is contemplated or inquired into. Further, it may also please be ensured that nominated individuals have good command of English, both written and oral.

4. Applicant(s) who have already participated in the similar previous programme(s) may not be considered for the course. After attending the course, nominated individuals shall be expected to make a report and a brief presentation to the National Authority.

Encl.: 1


25/2/26

(Vivek Prakash)

Under Secretary & HoO

Phone: +91-11-23015528

Email: us-nacwc@gov.in

To

1. All Concerned Ministries/Departments (As per standard lists).
2. The Chairman, Defence Research & Development Organization (DRDO), DRDO Bhawan, Vijay Chowk Area, Central Secretariat, New Delhi – 110004.
3. The Director General, Council of Scientific and Industrial Research (CSIR) & Secretary, Department of Scientific and Industrial Research (DSIR), Anusandhan Bhawan, 2 Rafi Ahmed Kidwai Marg, New Delhi – 110001.
4. The Director General, Indian Council of Agricultural Research (ICAR), Krishi Bhawan, Raisina Road, Opposite Rail Bhawan, New Delhi – 110001.
5. The Director, Indian Institute of Technology – Gandhinagar, Palaj, Gandhinagar, Gujarat – 382355.
6. The Director, Indian Institute of Technology – Guwahati, Surjyamukhi Road, North Amingaon, Guwahati, Assam – 781039.

7. The Director, Indian Institute of Technology – Hyderabad, IITH Road, Near NH-65, Sangareddy, Kandi, Telangana – 502285.
8. The Director, Indian Institute of Technology – Indore, Khandwa Road, Simrol, Madhya Pradesh – 453552.
9. The Director, Indian Institute of Technology – Jodhpur, NH-62, Surpura Bypass Road, Karwar, Rajasthan – 342030.
10. The Director, Indian Institute of Technology – Kanpur, Kalyanpur, Kanpur, Uttar Pradesh – 208016.
11. The Director, Indian Institute of Technology – Kharagpur, Kharagpur, West Bengal – 721302.
12. The Director, Indian Institute of Technology – Madras, Indian Institute of Technology, Chennai, Tamil Nadu – 600036.
13. The Director, Indian Institute of Technology – Mandi, Parashar Road, Tehsil Sadar, Near Kataula, Kamand, Himachal Pradesh – 175005.
14. The Director, Indian Institute of Technology – Patna, Bihta, Patna, Bihar – 801103.
15. The Director, Indian Institute of Technology – Roorkee, Roorkee-Haridwar Highway, Roorkee, Uttarakhand – 247667.
16. The Director, Indian Institute of Technology (BHU) – Varanasi, Uttar Pradesh – 221005.
17. The Director, Indian Institute of Science (IISc), C.V. Raman Road, Bengaluru, Karnataka – 560012.
18. The Director, Indian Institute of Technology – Bhubaneswar, Argul-Jatni Road, Kansapada, Odisha – 752050.
19. The Director, Defence Research & Development Establishment (DRDE), Jhansi Road, Gwalior – 474002. (Old Campus: Tansen Road, Gwalior – 474002.)
20. The Director, Indian Institute of Chemical Technology (IICT), Uppal Road, IICT Colony, Tarnaka, Hyderabad, Telangana – 500007.
21. The Director, Institute of Pesticide Formulation Technology (IPFT), HSIDC, Sector-20, Udyog Vihar, Opposite Ambience Mall, Gurugram – 122016.
22. The Director, National Chemical Laboratory, Dr. Homi Bhabha Road, Pune, Maharashtra – 411008.
23. The Director, Indian Institute of Technology – Bombay, Main Gate Road, IIT Area, Powai, Mumbai, Maharashtra – 400076.
24. The Director, Indian Institute of Technology – Delhi, IIT Delhi Main Road, IIT Campus, Hauz Khas, New Delhi – 110016.
25. The Director, North East Institute of Science & Technology (Formerly Regional Research Laboratory), Jorhat, Assam – 785006.
26. The Director, Indian Institute of Pesticide Formulation, Gurugram.
27. Shri Alok Mishra, Joint Secretary & DG, DGFASLI, N S Mankikar Marg, Sion, Mumbai 400022.
28. The Secretary, National Disaster Management Authority, Ministry of Home Affairs, New Delhi.
29. The Director General, NDRF, Ministry of Home Affairs, New Delhi.
30. The Director, Indian Institute of Science Education and Research (IISER) Pune, Dr. Homi Bhabha Road, Pashan, Pune, Maharashtra 411008
31. The Director, Indian Institute of Science Education and Research (IISER) Kolkata, Mohanpur, Nadia, West Bengal 741246
32. The Director, Indian Institute of Science Education and Research (IISER) Mohali, Knowledge City, Sector 81, Sahibzada Ajit Singh Nagar (Mohali), Punjab 140306

33. The Director, Indian Institute of Science Education and Research (IISER) Bhopal, Bhopal Bypass Road, Bhauri, Bhopal, Madhya Pradesh 462066
34. The Director, Indian Institute of Science Education and Research (IISER) Thiruvananthapuram, Maruthamala PO, Vithura, Thiruvananthapuram, Kerala, 695551
35. The Director, Indian Institute of Science Education and Research (IISER) Tirupati, Srinivasapuram, Jangalapalli Village, Panguru (G.P), Yerpedu Mandal, Tirupati District, Andhra Pradesh - 517619
36. The Director, Indian Institute of Science Education and Research (IISER) Berhampur, Govt. ITI Premises, Engg. School Junction, NH-59, Berhampur, Odisha, 760010
37. The Vice-Chancellor, Bharathiar University, Maruthamalai Road, Coimbatore, Tamil Nadu, 641046
38. The Helpdesks, Indian Chemical Council, 602 Sir Vithaldas Chambers, 6 Floor, 16 Mumbai Samachar Marg, Mumbai - 400 001.
39. Any concerned organization related to chemical industries/research and academia, and dealing with hazardous chemicals,



S/2493/2026
19 February 2026
ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT

**INVITATION TO APPLY FOR AN ANALYTICAL SKILLS DEVELOPMENT
COURSE AT THE INSTITUTE OF PESTICIDE FORMULATION TECHNOLOGY
GURUGRAM, INDIA
7 – 18 SEPTEMBER 2026**

PURPOSE OF THE COURSE

1. The OPCW Technical Secretariat (the Secretariat) wishes to inform States Parties that it will hold an analytical skills development course at the Institute of Pesticide Formulation Technology in Gurugram, India, from 7 to 18 September 2026. The course aims to help qualified analytical chemists from States Parties with economies that are developing or in transition gain further experience in and practical knowledge of the analysis of chemicals related to national implementation of the Chemical Weapons Convention (the Convention).
2. More specifically, the course will broaden participants' knowledge of the principles, procedures, and applications of gas chromatography (GC) and gas chromatography-mass spectrometry (GC-MS) for the analysis of chemicals related to the Convention. It will build awareness of applications of analytical chemistry and help strengthen the adoption of good laboratory practices in States Parties. The course primarily targets eligible personnel from industry, academia, and government laboratories, and aims to help broaden the pool of human resources for advancing national efforts in the implementation of the Convention.

COURSE CONTENT

3. The course will have two parts:
 - (a) The first week will consist of a brief theoretical training and in-depth, hands-on experience in GC and GC-MS, covering hardware, system validation and optimisation, and troubleshooting.
 - (b) In the second week, participants will receive intensive hands-on training in the preparation of different sample matrices for subsequent analysis by GC with element-selective detectors, and by GC-MS in electron-impact and chemical-ionisation modes. Participants will also be introduced to a range of extraction, clean-up, and derivatisation procedures.
4. The course will accommodate a maximum of 20 participants from States Parties with economies that are developing or in transition. The Secretariat will select the participants based on their qualifications and experience.

SPONSORSHIP

5. The cost of the course and accommodation will be covered by the Secretariat for all sponsored participants. In addition, the Secretariat will pay for international travel, meals, and medical and travel insurance for all sponsored participants.
6. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. It will purchase tickets and send them to participants. For the Secretariat to keep costs to a minimum, participants are expected to arrive no earlier than Sunday, 6 September 2026 and to depart no later than Saturday, 19 September 2026. The Secretariat will not cover expenses unrelated to the course or that result from changes to travel arrangements that it has not authorised. Sponsored participants must bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased tickets.
7. The Secretariat will not pay for medical assistance. Participants should be fit to travel, and those taking prescribed medication should arrive with sufficient supplies for the duration of the event.
8. Participants are responsible for obtaining all necessary visas (including transit visas, if needed) before travelling to India. When applying for an entry visa, participants should present the Embassy or Consulate of India with a copy of their OPCW acceptance letter. A visa support letter, if needed, may also be issued by the OPCW. The Secretariat will reimburse the costs of visa applications upon the production of original receipts.

ADMISSION REQUIREMENTS

9. Analytical skills development courses offered by the OPCW are aimed at building analytical skills specific to chemicals relevant to the Convention.
10. With this understanding, the course is open to citizens of States Parties with economies that are developing or in transition, who:
 - (a) have a minimum of a first degree (BSc or equivalent) in chemistry or analytical chemistry from a recognised university or institution, with relevant practical and theoretical experience in analytical chemistry;
 - (b) are currently using GC and/or GC-MS equipment (or expect to do so in future); and
 - (c) have been working in a chemical laboratory, research institution, or similar, preferably for at least three years.
11. In the selection process, priority will be given to applicants who have successfully participated in the two-week online basic analytical chemistry course offered by the OPCW.
12. The course will be conducted in English. Candidates must therefore have a strong command of both written and spoken English. Any candidate who is found not to meet this requirement upon arrival may be disallowed from continuing in the course.
13. The Secretariat strongly encourages States Parties and National Authorities to seek, support, and endorse applications from qualified women candidates.

SELECTION PROCEDURE

14. Applications will be screened carefully on the basis of the criteria specified in paragraphs 10 to 12 above. Applicants who have already participated in an analytical skills development course or similar will not be considered for selection. Only selected candidates will be notified by the Secretariat.

APPLICATION PROCEDURE

15. Interested candidates are invited to submit their applications through Eventus—the OPCW event management system (<https://eventus.opcw.org>)—by the deadline of **Monday, 6 April 2026**. Applicants may need to first create an account and then register for the event.
16. Only nominations endorsed by the National Authority or Permanent Representation of the applicant’s country to the OPCW will be considered. Each application must be endorsed digitally on the Eventus platform by the nominee’s respective National Authority or Permanent Mission and be accompanied by a curriculum vitae. A photocopy of the personal identification page of the applicant’s passport is also requested.
17. Personal information provided in the application must strictly match the details as shown on the passport as this information will be used for the issuance of flight tickets should the application be successful. Participants are responsible for ensuring the accuracy of their personal information. Any inaccuracies may result in exclusion from the training or additional charges that will need to be borne by the participants.
18. The deadline for the receipt of endorsed applications in Eventus is **Monday, 6 April 2026**. Late applications will not be considered. Additional information may be obtained from the International Cooperation Branch of the International Cooperation and Assistance Division. The focal point for this event is Mr Azamatbek Salikhov, Associate Programme Officer (Email: azamatbek.salikhov@opcw.org; Tel: +31(0)6 48 43 83 86).

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