No. M-21012/5/2024-TECH
भारत सरकार / Government of India
मंत्रिमंडल सचिवालय / Cabinet Secretariat
राष्ट्रीय प्राधिकरण रासायनिक हथियार समझौता / National Authority Chemical Weapons Convention

प्रथम तल, राष्ट्रपति भवन / 1st Floor, Rashtrapati Bhawan
नई दिल्ली–04/ New Delhi-04
Dated the 13th March, 2026

OFFICE MEMORANDUM

Subject: Invitation to apply for an Online Proficiency Testing Course OPCW Centre for Chemistry and Technology from 27 April – 8 May 2026 – reg.

The undersigned is directed to refer to Technical Secretariat's S/2500/2026 dated 4th March, 2026 (**copy enclosed**), seeking nominations on the above-mentioned subject.

2. The NACWC being the national focal point seeks nominations of suitable and qualified candidates having a first degree (BSc or equivalent) in chemistry or analytical chemistry or related chemical sciences from a recognised university or institution, have been working in a chemical laboratory, research institution, for at least one years, and preferably have previously participated in any of the analytical chemistry courses or laboratory support projects organised by the OPCW, or who work in a laboratory that applied for the Laboratory Twinning and Assistance Programme. The relevant documents supporting the above-mentioned requirements and following the 'Guidelines for the OPCW sponsored events' issued by NACWC may please be sent to this office **latest by 6th April, 2026** through online portal - OPCW Training Management System (https://training.nacwc.gov.in/Login.aspx).

3. The Head of the concerned Department/Organization may also certify that the applicant is clear from vigilance angle and no departmental proceeding against the nominee is contemplated or inquired into. Further, it may also please be ensured that nominated individuals have good command of English, both written and oral.

4. After attending the course, nominated individuals shall be expected to make a report and a brief presentation to the National Authority.

Encl.: 1

13/3/26
(Vivek Prakash)
Under Secretary & HoO
Phone: +91-11-23015528
Email: us-nacwc@gov.in

To

1. All Concerned Ministries/Departments (As per standard lists).
2. The Chairman, Defence Research & Development Organization (DRDO), DRDO Bhawan, Vijay Chowk Area, Central Secretariat, New Delhi – 110004.
3. The Director General, Council of Scientific and Industrial Research (CSIR) & Secretary, Department of Scientific and Industrial Research (DSIR), Anusandhan Bhawan, 2 Rafi Ahmed Kidwai Marg, New Delhi – 110001.
4. The Director General, Indian Council of Agricultural Research (ICAR), Krishi Bhawan, Raisina Road, Opposite Rail Bhawan, New Delhi – 110001.
5. The Director, Indian Institute of Technology – Gandhinagar, Palaj, Gandhinagar, Gujarat – 382355.
6. The Director, Indian Institute of Technology – Guwahati, Surjyamukhi Road, North Amingaon, Guwahati, Assam – 781039.

7. The Director, Indian Institute of Technology – Hyderabad, IITH Road, Near NH-65, Sangareddy, Kandi, Telangana – 502285.
8. The Director, Indian Institute of Technology – Indore, Khandwa Road, Simrol, Madhya Pradesh – 453552.
9. The Director, Indian Institute of Technology – Jodhpur, NH-62, Surpura Bypass Road, Karwar, Rajasthan – 342030.
10. The Director, Indian Institute of Technology – Kanpur, Kalyanpur, Kanpur, Uttar Pradesh – 208016.
11. The Director, Indian Institute of Technology – Kharagpur, Kharagpur, West Bengal – 721302.
12. The Director, Indian Institute of Technology – Madras, Indian Institute of Technology, Chennai, Tamil Nadu – 600036.
13. The Director, Indian Institute of Technology – Mandi, Parashar Road, Tehsil Sadar, Near Kataula, Kamand, Himachal Pradesh – 175005.
14. The Director, Indian Institute of Technology – Patna, Bihta, Patna, Bihar – 801103.
15. The Director, Indian Institute of Technology – Roorkee, Roorkee-Haridwar Highway, Roorkee, Uttarakhand – 247667.
16. The Director, Indian Institute of Technology (BHU) – Varanasi, Uttar Pradesh – 221005.
17. The Director, Indian Institute of Science (IISc), C.V. Raman Road, Bengaluru, Karnataka – 560012.
18. The Director, Indian Institute of Technology – Bhubaneswar, Argul-Jatni Road, Kansapada, Odisha – 752050.
19. The Director, Defence Research & Development Establishment (DRDE), Jhansi Road, Gwalior – 474002. (Old Campus: Tansen Road, Gwalior – 474002.)
20. The Director, Indian Institute of Chemical Technology (IICT), Uppal Road, IICT Colony, Tarnaka, Hyderabad, Telangana – 500007.
21. The Director, Institute of Pesticide Formulation Technology (IPFT), HSIDC, Sector-20, Udyog Vihar, Opposite Ambience Mall, Gurugram – 122016.
22. The Director, National Chemical Laboratory, Dr. Homi Bhabha Road, Pune, Maharashtra – 411008.
23. The Director, Indian Institute of Technology – Bombay, Main Gate Road, IIT Area, Powai, Mumbai, Maharashtra – 400076.
24. The Director, Indian Institute of Technology – Delhi, IIT Delhi Main Road, IIT Campus, Hauz Khas, New Delhi – 110016.
25. The Director, North East Institute of Science & Technology (Formerly Regional Research Laboratory), Jorhat, Assam – 785006.
26. The Director, Indian Institute of Pesticide Formulation, Gurugram.
27. Shri Alok Mishra, Joint Secretary & DG, DGFASLI, N S Mankikar Marg, Sion, Mumbai 400022.
28. The Secretary, National Disaster Management Authority, Ministry of Home Affairs, New Delhi.
29. The Director General, NDRF, Ministry of Home Affairs, New Delhi.
30. The Director, Indian Institute of Science Education and Research (IISER) Pune, Dr. Homi Bhabha Road, Pashan, Pune, Maharashtra 411008
31. The Director, Indian Institute of Science Education and Research (IISER) Kolkata, Mohanpur, Nadia, West Bengal 741246
32. The Director, Indian Institute of Science Education and Research (IISER) Mohali, Knowledge City, Sector 81, Sahibzada Ajit Singh Nagar (Mohali), Punjab 140306

33. The Director, Indian Institute of Science Education and Research (IISER) Bhopal, Bhopal Bypass Road, Bhauri, Bhopal, Madhya Pradesh 462066

34. The Director, Indian Institute of Science Education and Research (IISER) Thiruvananthapuram, Maruthamala PO, Vithura, Thiruvananthapuram, Kerala, 695551

35. The Director, Indian Institute of Science Education and Research (IISER) Tirupati, Srinivasapuram, Jangalapalli Village, Panguru (G.P), Yerpedu Mandal, Tirupati District, Andhra Pradesh - 517619

36. The Director, Indian Institute of Science Education and Research (IISER) Berhampur, Govt. ITI Premises, Engg. School Junction, NH-59, Berhampur, Odisha, 760010

37. The Vice-Chancellor, Bharathiar University, Maruthamalai Road, Coimbatore, Tamil Nadu, 641046

38. The Helpdesks, Indian Chemical Council, 602 Sir Vithaldas Chambers, 6 Floor, 16 Mumbai Samachar Marg, Mumbai - 400 001.

39. The Director General, CSIR - Indian Institute Of Toxicology Research (IITR), Vishvigyan Bhawan, 31, Mahatma Gandhi Marg, Kaiser Bagh, Lucknow, Uttar Pradesh 226001

40. The Director, CSIR - National Environmental Engineering Research Institute, Nehru Marg, Nagpur, Maharashtra - 440 020

41. Any concerned organization related to chemical industries/research and academia, and dealing with hazardous chemicals.

OPCW

Technical Secretariat

S/2500/2026
4 March 2026
ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT

CALL FOR APPLICATIONS FOR AN ONLINE PROFICIENCY TESTING COURSE OPCW CENTRE FOR CHEMISTRY AND TECHNOLOGY 27 APRIL – 8 MAY 2026

BACKGROUND

1. The OPCW Technical Secretariat (the Secretariat) wishes to inform Member States that an online proficiency testing course will be held by the OPCW Centre for Chemistry and Technology (ChemTech Centre) via Microsoft Teams and the OPCW Learning Management System from 27 April to 8 May 2026.

2. The aim of this online proficiency testing course is to assist qualified analytical chemists from laboratories in OPCW Member States in acquiring the further knowledge and experience necessary for successful participation in the proficiency testing organised by the ChemTech Centre.

3. Participants who successfully complete the online proficiency testing course will be given priority in selection for on-site proficiency testing courses organised by the OPCW.

CONTENT

4. This course will be divided into three main parts:

   (a) independent study of online training materials consisting of presentations (with audio) and videos (with subtitles);

   (b) live, interactive online sessions; and

   (c) an online test.

5. Participants will be granted online access to the training materials from 27 April to 8 May 2026 for independent, self-paced study. The materials will consist of the following thematic modules:

   (a) Module 1: The chemistry of scheduled chemicals;

   (b) Module 2: The OPCW Central Analytical Database; the Automated Mass Spectral Deconvolution and Identification System; and the National Institute of Standards and Technology database;

(c) Module 3: Proficiency testing types: Chemical Weapons Convention Chemical Analysis Competency Testing (CCACT); proficiency testing; and biomedical proficiency testing;

(d) Module 4: CCACT;

(e) Module 5: Proficiency testing strategy and general requirements; and

(f) Module 6: Proficiency testing reporting.

6. Online discussion and question-and-answer sessions will be held from 5 to 7 May 2026. In these sessions, experts from the OPCW Laboratory will first summarise the content of each module, and participants will then have the opportunity to ask questions.

7. On 8 May 2026, participants will take an online test to verify the knowledge acquired during the course. Participants who pass the test will be awarded a certificate.

8. This training course will accommodate a maximum of 40 participants from OPCW Member States, who will be selected based on their qualifications and experience.

ADMISSION REQUIREMENTS

9. The course is open to those who:

(a) have a minimum of a first degree (BSc or equivalent) in analytical chemistry, chemistry, or related chemical sciences from a recognised university or institution;

(b) preferably have previously participated in any of the analytical chemistry courses or laboratory support projects organised by the OPCW, or who work in a laboratory that applied for the Laboratory Twinning and Assistance Programme; and

(c) have been working in a chemical laboratory or research institution for at least one year.

10. This training course will be conducted in English. Candidates must therefore have a strong command of both written and spoken English.

APPLICATION AND SELECTION PROCEDURE

11. Applications will be carefully screened based on the criteria specified in paragraphs 9 and 10 above.

12. The Secretariat strongly encourages Member States and National Authorities to seek, support, and endorse applications from qualified women candidates.

13. Interested candidates are invited to submit their applications through Eventus, the OPCW event management system (https://eventus.opcw.org/). Applicants must first create an account and then register for the event. Only in exceptional circumstances involving technical difficulties may a complete set of application documents be submitted via email attachment (icb.events@opcw.org), with the reference "Online Proficiency Testing Course 2026" in the subject line of the message.

14. Only nominations endorsed by the National Authority or Permanent Representation of the nominee's country to the OPCW will be considered. Each application must be endorsed digitally on the Eventus platform by the nominee's respective National Authority. An up-to-date curriculum vitae must be uploaded during the online registration process. Nominees must indicate their practical and work experience in their curricula vitae. Applications must be submitted to the Secretariat **no later than 17 April 2026**.

15. Additional information may be obtained from the International Cooperation Branch of the International Cooperation and Assistance Division. The contact persons are Mr Roman Warchol, Senior Programme Officer (Tel: +31 (0)70 416 3476; Email: roman.warchol@opcw.org) and Mr Farid Tata, Senior Project Assistant (Tel: +31 (0)70 416 3807; Email: farid.tata@opcw.org).

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